BOROUGH OF CHESTER HEIGHTS

GENERAL SPECIFICATIONS FOR REMOVAL OF SNOW AND ICE FROM BOROUGH STREETS FOR THE WINTER SEASON.

1. Snow and ice removal and plowing of all Borough streets for the Borough of Chester Heights is a high-priority service.

2. Salting and/or cindering of all Borough streets —— must have spreader for salting.

3. Must be on call twenty-four (24) hours a day, any day of the winter season, starting December 1, 2026, through April 30, 2027, and continuing for each year after starting on November 1st through April 30th for each subsequent year of contract renewal.

4. Must have proper liability insurance coverage which must be approved by the Borough Solicitor prior to acceptance of a bid (Minimum coverage necessary: $1,000,000.00 per incident; $2,000,000 in aggregate). Said insurance must name "the Borough of Chester Heights, it's elected and appointed officials, employees and consultants" as an "additional insured" upon the policy evidenced by a certificate of insurance showing the insurance to in effect from December 1, 2026 through April 30, 2027. For each subsequent year of renewal of the contract, the contractor shall supply said policy showing proper liability insurance coverage in effect from November 1st through April 30th to the Borough by no later than October 15th of each year. The contractor shall have current workmen's compensation insurance, if applicable, and liability insurance for all vehicles to be used in performance of the contract.

5. The Borough reserves the right to reject any or all bids, or any or all portions thereof.

6. The Borough reserves the right to inspect equipment by the Roadmaster and determine whether said equipment is adequate to provide the service.

7. The Borough recommends the contractor's equipment include snowplow blades a minimum of 10 feet wide mounted on a 6-wheel dump truck with a minimum capacity of 9 yards and operational tail gate spreader. A 4wd dump truck with a minimum 9-foot snowplow, 1500 gvw, a 4wd wheel loader or 4wd backhoe with a minimum 2-yard bucket.

8. The bid should be based on time spent in the Borough. Contractor will not be paid for travel to and from the Borough or time spent loading salt from its storage facility or any facility that the Borough may maintain a salt storage facility.

9. The bidder shall follow all reasonable direction of the Borough's designated Roadmaster or in his absence the Chairman of the Highway Committee of Borough Council.

10. Bids shall be taken on an hourly basis.

11. All bids must be submitted for hourly rates of labor and/or equipment. No so-called "minimum bids" or minimum flat rates will be accepted.

12. The Borough reserves the right to reject any and all bids, or parts thereof, or select a single item from any bid and reserves the right to waive any informalities in the bid.

13. The Borough may select the bid submitted by the lowest qualified contractor.

14. A qualified contractor shall not only meet the equipment, labor, and insurance requirements set for the herein, but may further include the discretionary judgment of Borough Council including, but not limited to the following criteria: contractor's reputation; the contractor's experience; the contractor's other municipal, governmental or private clientele; the past experience or history between the contractor (or its officers or employees) and the Borough; the quality and quantity of the contractor's equipment; the location of the contractor's equipment, warehouse, and offices; the contractor's past claim history.

15. The successful contractor must execute, date and return to the Borough within ten (10) days of the award of the Bid, the contract and proof of insurance to the Borough Secretary.

16. Contractor to have readily available access to backup equipment. Contractor must have experienced personnel to operate all equipment.

17. Borough supply of Sodium Chloride (Road Salt) for the winter season shall be required to be supplied either (1) by Contractor to the Borough at rate not to exceed the cost of Road Salt purchased from the Pennsylvania Costars program: or (b) shall be acquired by the Borough via the Pennsylvania Costars program as part of this contract. Contractor shall store and maintain the supply of road salt at a facility of its choosing and shall coordinate salt loading to be done with the Borough Roadmaster.

18. Contractor shall provide Borough Roadmaster or other designated Borough official with a dependable means to communicate with him/her at all times and during any weather-related services (at a minimum this includes a cell phone reliably active in Borough).

19. Contractor shall notify Roadmaster or other designated Borough official immediately of any accident, property damage, complaint or other incident involving equipment and drivers.

20. Any damage done to a Borough's residents' property by the Contractor personnel or equipment shall be repaired by the Contractor as soon as possible and practicable depending on the weather conditions. Especially important are damaged mailboxes and support structures so that mail service of Borough residents is not interrupted.

21. Contractor shall bill the Borough as soon as possible after each snow or ice event. Invoices are due by the last Wednesday of the month and are subject to review and approval by Council for the Borough of Chester Heights.

22. This agreement will be for an initial one (1) year period, with an optional renewal period of one (1) year thereafter.