



**Minutes of the Work Session Meeting
Of the Borough of Chester Heights
The Village of Valleybrook – Clubhouse
265 Bishops Dr., Chester Heights, PA 19017
December 27, 2021**

Executive Session **President Baum announced in accordance with Act 84, the Sunshine Law that Council will meet in Executive Session to discuss matters regarding legal advice. Council met in Executive Session starting at 6:32 pm to 7:02 pm.**

Call to Order President Baum called the public meeting to order at 7:04 p.m. and led those in attendance in the reciting of the Pledge of Allegiance.

Members Present Drew Baum, President
Ginamarie Ellis, Vice President
Bob Adams, Council
Natalie M. Anderson, Council

Officials Present Gerald C. Montella, Esq., Solicitor
Matthew R. Houtmann, P.E., Engineer
Richard Jensen, Building/Code Enforcement
Larry Ward, Roadmaster - EMC

Public Comment: **No Comments**

Council Member Resignation

Solicitor Montella reported – acceptance of a Council Member Resignation, once accepted Council has 30 days to appoint a resident to fill the vacancy for the unexpired term by Resolution. Council typically announces resignation and allows two weeks to post and accept interest from residents.

President Baum requested a Motion to accept the resignation of Council Member Dave Firkser and for the Secretary to advertise on the Borough Website for any interested residents.

MOTION

Upon Motion, Council (Baum/Ellis) voted and unanimously approved the resignation letter dated December 1, 2021, for Council Member Dave Firkser, and to advertise the vacancy on the Borough website requesting letters of interest.

Vice President Ellis and President Baum discussed arranging a deadline for resident submissions - January 14th @ 5:00pm and moving the Work Session Meeting from January 31st to January 24 due to timeline of filling the vacancy.



Rose Hill Development Escrow Release #4

Engineer Houtmann requested a Motion for the Rose Hill Development Escrow Release #4 in the amount of \$44,124.20. There will be \$418,668.95 of financial security remaining.

MOTION

Upon Motion, Council (Baum/Adams) voted and approved the Rose Hill Development Escrow Release #4 in the amount of \$44,124.20.

LeNape Valley – 446 Lenni Developers, LP Escrow Release #4

Engineer Houtmann requested a Motion for the LeNape Valley – 446 Lenni Developers, LP Escrow Release #4 in the amount of \$48,710.20. There will be \$88,484.72 remaining in the escrow account.

MOTION

Upon Motion, Council (Ellis/Anderson) voted and approved the LeNape Valley – 446 Lenni Developers, LP Escrow Release #4 in the amount of \$48,710.20.

Old Business

No Report

New Business

President Baum requested a Motion to authorize the Borough Solicitor – Gerald Montella, Esq. and the Borough Building/Code/Zoning Officer Richard Jensen to represent the Borough and attend the Zoning Hearing Board Meeting on January 18, 2021, at the Village of Valleybrook Clubhouse starting at 7:00 p.m. related to the application of 2 Ivy Lane.

MOTION

Upon Motion, Council (Ellis/Adams) voted and approved the authorization to allow the Borough Solicitor - Gerald Montella, Esq. and the Borough Building/Code/Zoning Officer Richard Jensen to represent the Borough and attend the Zoning Hearing Board Meeting for on January 18, 2021, at the Village of Valleybrook Clubhouse starting at 7:00 p.m. related to the application of 2 Ivy Lane.

Additional Period for Public Comment

Marta Driscoll – 458 A Lenni Road

ADJOURNMENT:

Upon Motion, Council (Ellis/Adams) voted and unanimously approved to adjourn meeting at 7:14 p.m.

Land Development Dates:

Rose Hill Lot Line, Submitted Plans 09/24/20, Reviewed Planning Commission 10/22/20, Extension 01/20/21, Reviewed Planning Commission 05/27/21.

103-109 Valleybrook Road, Kheny Sketch Plan Submitted 03/12/21, Planning Commission Reviewed 05/27/21.

53 W Baltimore Pike, Submitted Plans 06/18/21, Planning Commission reviewed 08/26/21, Extension 11/24/21, Extension 02/24/22.

**Respectfully Submitted
Darlene Kurten
Recording Secretary**

