

**Minutes of the Regular Council Meeting  
Of the Borough of Chester Heights  
222 Llewellyn Road  
Chester Heights, PA 19017**

**November 5, 2018**

MEMBERS PRESENT      Drew Baum, President  
Jordan Goldberg, Pro Tem  
Theresa Agostinelli  
Ginamarie Ellis  
Philip Block, Ph. D.  
Stacey Smith, Mayor  
Susan Clarke

OFFICIALS PRESENT      Gerald C. Montella, Esq., Solicitor  
Matt Houtman, P.E.

CALL TO ORDER      President Baum called the public meeting to order at 7:00 p.m.  
and led those in attendance in the reciting of the Pledge of  
Allegiance.

EAGLE SCOUT  
ASKNOWLEDGEMENT

Mayor Stacey Smith welcomed the Zachar Family and their son Justin Zachar to recognize his latest accomplishment on achieving the honor of Eagle Scout. Justin has been a member of Troop 260 for 4 years. Justin has served as Assistant Patrol Leader, Assistant Senior Patrol Leader and Instructor. Justin has attended summer camps in the Pocono's, Chesapeake and Ontario, Canada among others. The requirement of achieving Eagle Scout is the planning and execution of a service project. Justin chose to build picnic tables and benches for Delaware Veterans Post #1. On behalf of Mayor Stacey Smith and members of council we would like to congratulate Justin Zachar on receiving the honor of Eagle Scout.

PUBLIC TO ADDRESS  
COUNCIL

John Ryan  
Rolling Heights Lane

Mr. Ryan thanked council for addressing the road issues on Lenni Road and having them fixed. The sewer drain caps are closer to the surface of the roadway which makes for a better smoother drive.

APPROVAL OF MINUTES      Upon motion (Block/Clarke) council voted to approve the meeting minutes of the October 1, 2018 Council Meeting.

Upon motion (Agostinelli/Goldberg) council voted to approve the meeting minutes of the October 22, 2018 Work Session.

- FINANCE REPORT President Baum presented to council statement from Finance Chair Steve Coccozza.
- Consideration of council to adopt the 2019 Proposed Budget for:
    - General Fund
    - Liquid Fuels Fund
    - Fire Protection Fund
- MOTION Upon motion (Block/Clarke) council voted to approve the Proposed 2019 General Fund Budget.
- MOTION Upon motion (Block/Ellis) council voted to approve the Proposed 2019 Liquid Fuels Budget.
- MOTION Upon motion (Block/Goldberg) council voted to approve the Proposed 2019 Fire Protection Budget.
- Authorize the Solicitor to Advertise the 2019 Proposed Tax Levy Ordinance.
- MOTION Upon motion (Goldberg/Clarke) council voted to authorize the solicitor to advertise the 2019 Proposed Tax Levy Ordinance.
- Consideration of council to authorize the Secretary to advertise the 2019 Budget Hearing and dates the 2019 Proposed Budgets will be available for public inspection.
- MOTION Upon motion (Goldberg/Clarke) council voted to allow the Secretary to advertise the 2019 Public Hearing and Dates of the 2019 Proposed Budgets.
- SECRETARY REPORT  
TREASURER'S REPORT Upon motion (Clarke/Agostinelli) council voted to allow the Secretary to approve the dates and advertise the 2019 Meeting Dates.
- CORRESPONDENCE Councilwoman Ellis reported on the following:
- Anton from Delightful Detail sent a thank you note for allowing him to be a part of the Chester Heights Community Day.
  - Received an e-mail from St. Thomas stating that the Archdiocese may not be having St. Thomas as a polling place for upcoming elections.

- Valleybrook Facilities employee Justin asked for plans for PECO. Digital plans were given to Justin.
- Confirmed newsletter dates for 2019.
- Septa update- Lenni road opens 11/12/2018. The bridge going across Baltimore Pike will be removed. Baltimore Pike will be shut down in both sections in the area of the Septa station for one weekend in mid-December. The project is set to be completed September 2019.
- Received correspondence regarding Political signs in the Borough and campaigning in the Borough.
- Crozerville Road/Birney Highway Roundabout update- PECO moved their lines and now AQUA ran into some issues. Projected completion of the roundabout won't be until after Thanksgiving.

INSPECTOR'S REPORT

Mr. Jensen reported that normal inspections occurred in the Borough for the month of October. Brookfield had another set of foundations that went in, 1 unit is up at Lenape and Arbour Square is starting to come out of the ground and steel is up.

FIRE MARSHALL

Mr. Ciocco reported that the resident at 1209 Coventry Lane started the heater and the heating elements were backed up. Continuing working on Ivy Mills Road regarding signage.

ROADMASTER/EMC

Mr. Ward reported that he's been answering PA One calls and working with Sue Timmins regarding road opening permit fees. A tree fell on Valleybrook Road and the homeowner is going back to Penn Dot to get reimbursement.

ZONING

No report.

SOLICITOR'S REPORT

Solicitor Montella reported that he is waiting for Arbour Square to return an executed amendment for the fire hydrants.

ENGINEER'S REPORT

Matt Houtman reported on the following:

- The land development plans for 31 Smithbridge Road were discussed at the planning commission.

- Traffic Signal Upgrades- Sent letter to Concord Township itemizing the upgrades to Stoneybank Road. Concord Township inquired if Chester Heights Borough would be interested to have all cameras link to the 3 roads Powell Road, Valleybrook and Stoneybank. Need to know specifics on upgrade and waiting on correspondence from Concord Township.
- Inlet at Bonnie Lane- Grass shoulder behind Inlet and curb is being undermined. Cause is unknown. Excavating will need to be done to determine the cause.

MOTION	Upon motion (Block/Clarke) council voted to approve an expenditure not to exceed \$3,000 for the repair at Bonnie Lane at the end of the cull de sac for either the storm sewer or possible road repair.
MAYOR'S REPORT	No report.
SCHOOL DIST/EDU/ TRAIN/LIBRARY	Councilwoman Clarke reported that the Garnet Valley football team is still undefeated.  Mr. Chestnut informed council that Rachel Kohl Library is currently running a fund drive and will also serve as a polling place for the election.
FINANCE/INSURANCE	No report.
FINANCE SUB COMMITTEE FIRE CO. FINANCES	No report.
NOMINATING/VACANCY	No report.
COMMUNICATIONS/ PUBLIC RELATIONS	No report.
HIGHWAYS/ TRANSPORTATION	No report.
PLANNING/ZONING	No report.
HISTORICAL	No report.
PUBLIC SAFETY/ ENVIRONMENT	No report.
PUBLIC UTILITIES/	

TRASH/RECYCLE	No report.
BOROUGH PROPERTY/ PARKS/OPEN SPACE	Councilwoman Agostinelli thanked the Fire Company for their help co-hosting Community Day. There was a great turnout and a lot of people asked if there would be another one. Looking into planning next year's event.
ENGINEERING/ CONSTRUCTION/ INSPECTIONS	Councilwoman Clarke reported that there was 1 unit sold in Brookfield.
ORDINANCE/ CODE REVIEW	No report.
OLD BUSINESS	No report.
NEW BUSINESS	Stray Dog Status-  Councilwoman Ellis reported that on 10/6/2018 a stray dog was found on Wawa Road. Hunter is a great dog and very friendly. Hunter is still at Brandywine Veterinary Hospital waiting to be adopted. Hunter has not been neutered and in order to make him more appealing to a person to adopt him the Borough is being advised having him neutered will increase his chances on being adopted. The Borough received an estimate to have Hunter neutered from Brandywine Veterinary Hospital in the amount of \$430.00.
MOTION	Upon motion (Block/Ellis) council voted to approve the expense for the procedure for Hunter in the amount of \$430.00.
PUBLIC COMMENT Marta Driscoll 458 A Lenni Road	Mrs. Driscoll asked council what the dates would be for public inspection of the budget. Mrs. Driscoll also asked what the office hours are for the Borough Town Hall.
ADJOURNMENT	Upon motion (Ellis/Agostinelli) council unanimously voted to adjourn the meeting at 8:09 p.m.

**LAND DEVELOPMENT DATES**

**31 Smithbridge Road/S.B. Conrad** – Submitted Plans 9/18/18, Reviewed Planning Commission 10/29/18 Extension – January 16, 2019

Respectfully Submitted,  
Megan Killian  
Recording Secretary