

**Minutes of the Work Session
Of the Borough of Chester Heights
222 Llewellyn Road
Chester Heights, PA 19017**

November 26, 2018

MEMBERS PRESENT

Drew Baum, President
Philip Block, Ph.D.
Theresa Agostinelli
Jordan Goldberg, Pro Tem
Stacey Smith, Mayor
Ginamarie Ellis
Susan Clarke

OFFICIALS PRESENT

Gerald C. Montella, Esq., Solicitor
Matt Houtman, P.E.

CALL TO ORDER

President Baum called the public meeting to order at 7:00 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.

**PUBLIC TO ADDRESS
COUNCIL**

Marta Driscoll
458 A Lenni Road

Mrs. Driscoll asked permission on behalf of Chester Heights Neighbor's Alliance to have a food bin placed in Borough Hall. The food bin will be placed in Borough Hall until 12/20/2018. All food donated will benefit the Media Food Bank.

**PATHWAY'S
PRESENTATION**

Councilwoman Ellis introduced Lenora Pope from Pathway's Center for Families Shelter. Pathway's is a woman and children's shelter located in Wawa, PA. Chester Heights Borough will be holding a Coat, Boot & Toy Drive to benefit Pathway's Center for Families Shelter. The Borough will serve as a drop off location for this holiday drive. The hours to drop off donations at Borough Hall are Monday through Friday from 9am-3pm.

**WAWA/
BLOSSOM HILL
PRESENTATION**

Gus Houtman from GD Houtman presented the Blossom Hill site improvement plan. The site improvement plan is located at the Fred Wood Property. The projected construction is to widen a driveway and pour a cement pad on the property to house a temporary tent that Wawa will be able to hold their employee meetings and seminars.

OPEN SPACE

Councilwoman Agostinelli reported to council the members of the Open Space Sub Committee. The members from council are Councilwoman Agostinelli, Councilwoman Clarke, Councilman Block & President Baum. Councilwoman Agostinelli and President Baum discussed the benefits of having residents on the Sub Committee. The residents that were added are: Jessica Wood, Lynn Krueger and Maryann Furlong.

Councilwoman Agostinelli reported that Pete Williamson from Natural Lands will be sending a proposal for the Open Space Committee.

STRINE APPRAISAL
PROPOSAL APPROVAL

Solicitor Montella presented to council the Strine Appraisal Proposal Approval. O'Donnell Associates will be conducting an appraisal of the Strine Property located at Baltimore Pike and Darlington Road. Appraisal fee is \$1,800.00 to appraise the property.

MOTION

Upon motion (Clarke/Goldberg) council voted to approve the expenditure of \$1,800.00 to O'Donnell Associates for the purpose of appraising the Strine Property located at Baltimore Pike and Darlington Road.

2019 PROPOSED
BUDGET

Sue Timmins presented the 2019 Proposed Budget on behalf of the Finance Chair Steve Coccozza. Council reviewed the proposed budget. The 2019 Proposed Budget will be presented at the December 3, 2018 Regular Council meeting.

ANIMAL CONTROL
CONTRACT

Council discussed the current Animal Control Contract. Council is recommending switching to Brandywine Valley SPCA.

YTD BUDGET VS ACTUAL
PROPOSED BUDGET GF

Sue Timmins presented the YTD Budget vs Actual Proposed Budget General Fund. Council reviewed and discussed the YTD Budget vs Actual Proposed Budget General Fund.

BOROUGH SIGN UPDATE

Councilwoman Ellis reported to council that she has been working with Mayor Smith on receiving quotes from Lane Signs and Country Press on a budgeted sign for 2018. The sign will be placed at Valleybrook Road and Llewelyn Road.

MOTION

Upon motion (Agostinelli/Baum) council voted to approve the expenditure of \$5,500 for a 40x96 Borough sign from the Country Press to be installed in the Spring.

LUNCH W/SANTA
EVENT UPDATE

Mayor Smith reported that the photographer and donations are in order for the Lunch with Santa. Councilwoman Ellis announced

that she will boost the event on social media. The Borough will have 15 signs and 1 banner throughout the Borough regarding the event.

OLD BUSINESS

Councilman Block raised a question regarding the fire department finance issue on the topic of the LST. Councilman Block asked if there will be an increase for the LST in the 2019 Budget.

NEW BUSINESS

No report.

ADDITIONAL PERIOD
PUBLIC COMMENT

Marta Driscoll
458 A Lenni Road

Mrs. Driscoll inquired when the proposed budget will be available to the public for inspection.

ADJOURNMENT

Upon motion (Clarke/Baum) council unanimously voted to adjourn the meeting at 8:26 p.m.

Land Development Dates

S.B. Conrad/31 Smithbridge- Submitted Plans 12/18/18, Reviewed Planning Commission 10/25/10 Extension – 01/16/2019

Respectfully submitted,
Megan Killian
Recording Secretary