

**Minutes of the Work Session
Of the Borough of Chester Heights
222 Llewellyn Road
Chester Heights, PA 19017**

September 24, 2018

MEMBERS PRESENT

Drew Baum, President
Steve Coccozza, Vice President
Philip Block, Ph.D.
Theresa Agostinelli
Jordan Goldberg, Pro Team
Susan Clarke
Stacey Smith, Mayor

OFFICIALS PRESENT

Gerald C. Montella, Esq., Solicitor
Matt Houtman, P.E.

CALL TO ORDER

President Baum called the public meeting to order at 7:00 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.

**PUBLIC TO ADDRESS
COUNCIL**

No report.

FINANCE

Vice President Coccozza reported that the Finance Committee is starting their 2018-2019 budget. Vice President Coccozza requested council to look at their committees, their projected budgets for 2019 and to email Vice President Coccozza by October 8, 2018. Vice President Coccozza stated he will send an email reminder to council to inform them to send over the 2019 Budget.

**RECYCLING EVENT
SUMMARY**

Jordan Goldberg reported on the following:

- Total of 12 volunteers
- 128 vehicles that came through
- Green Drop 20 bags of household items
- J&K Shredding- 2.1 tons
- Eforce- 5,301 pounds of equipment
- Eforce- down 30% from years past
- Collected \$100.00 in cash from non-residents

Special thanks to those who volunteered:

From the community side- Marta Driscoll, Erin Leddy, Maryann Furlong and her family.

From Borough Council- Sue Timmins, Theresa Agostinelli, Ginamarie Ellis and Drew Baum.

From Chester Heights Fire Department- Sam Ianucci and Larry Ward.

BAMBOO ORDINANCE Councilman Block reported that the Borough is moving forward with Chapter 123 Nuisance Ordinance. Council discussed revisions to the existing ordinance that dates back to 1991.

**OPEN SPACE/
COMPREHENSIVE PLAN** Councilwoman Clarke gave a brief presentation to council regarding the Open Space Comprehensive Plan.

The presentation gave three recommendations:

1) Develop a Parks, Recreation and Open Space Masterplan for the Borough to evaluate existing facilities and programs in detail.

2) Target the remaining and important underdeveloped properties and develop an open space plan.

3) Plan a municipal open space committee from interested volunteer residents.

OLD BUSINESS Matt Houtman stated that he will send the information from Higgins cross bridge relation equipment. Matt Houtman reported that he heard from Penn Dot regarding the school bus ahead sign.

NEW BUSINESS Mayor Stacey Smith inquired about the corner property next to DiSalvo Park and the plans regarding the property. Mayor Smith will move forward with getting prices for the signage.

PUBLIC COMMENT

Larry Ward inquired about the head wall at Heather Lane. Matt Houtman stated that he has a survey and sketch prepared for Borough Council.

ADJOURNMENT

Upon motion (Cocozza/Ellis) council unanimously voted to adjourn the meeting at 8:01 p.m.

Respectfully submitted,
Megan Killian
Recording Secretary