

**Minutes of the Work Session  
Of the Borough of Chester Heights  
222 Llewelyn Road  
Chester Heights, PA 19017**

**November 28, 2016**

MEMBERS PRESENT	Susan H. Clarke, President Anne C. Searl, Pro Tem Philip Block, Ph. D. Mark Carroll, Mayor Jeffrey D. Durst Jordan Goldberg Joseph McIntosh, Esq.
OFFICIALS PRESENT	Gerald C. Montella, Esq., Solicitor Matt Houtman, P. E., Engineer
CALL TO ORDER	President Clarke called the public meeting to order at 7:00 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.
<u>PUBLIC TO ADDRESS COUNCIL</u>	No response.
COUNCIL VACANCY	President Clarke reported that there three residents that were interested in the vacant council seat. Jeffrey D. Durst, Erin Leddy-DiNicola and Christopher Cory Furlong submitted a letter of interest for the council seat. All three residents were present and interviews were conducted.
NOMINATIONS	President Clarke nominated Jeffrey D. Durst to fill the vacant council seat.
CLOSE THE NOMINATION	Upon motion (McIntosh/Clarke) council closed the nomination process.
APPOINTMENT	Upon motion (McIntosh/Clarke) council voted to appoint Jeffrey D. Durst to fill the council vacancy.
RESOLUTION #11-16-A	Solicitor Montella presented council with a resolution to fill the council vacancy created on November 3, 2016 by Councilman Patterson resigning from council. Council appointed Jeffrey D. Durst to fill the council vacancy for a term consistent with Chapter 9, Section 901 of the Borough Code.
ARBOUR SQUARE	Solicitor Montella updated council concerning six different agreements

with regards to the Arbour Square Land Development. All agreements have been reviewed by the solicitor, the borough engineer and the council president and sent to the land developer's counsel for review.

**PLANNING COMMISSION** Mayor Carroll reported that at the last Planning Commission Meeting they reviewed revised plans for the proposed Beard townhouses, Reserves at Stoney Bank. The revised plans had staggering driveways to provide more green space.

**LEASE AGREEMENT** Solicitor Montella reported that he had drafted a lease agreement for the borough office rental from the fire company. The lease has been reviewed by both parties and there is one outstanding issue concerning the lease.

**VALLEYBROOK ROAD** Mr. Houtman reported that he had be asked by council to prepare street maps for all the intersections on Valleybrook Road at the last meeting and presented council with four street maps of these intersections.

**EHS COUNCIL** Councilman Block reported that the fire company has requested council for a letter of support. The letter would be sent to the Delaware County EHS Council requesting a change to the Advance Life Support Service policy for Chester Heights Borough to maintain a consistent level of care and reduce the distance traveled for residents.

**MOTION** Upon motion (Block/Searl) council voted to provide a letter of support to the for the fire company requesting the policy change.

**BUILDING INSPECOTOR** Councilwoman Searl read a written report from the building inspector informing council that there have been 79 building permits issues and 15 electrical permits this year. He has met with the applicants who are interested with re-opening the Hilltop Pub.

**NEW BUSINESS** No report.

**OLD BUSINESS** No report.

**Additional Period for Public Comment**  
No response.

**EXECUTIVE SESSION** President Clarke announced in accordance with Act 84, the Sunshine Law that Council will meet in Executive Session to discuss matters of litigation, personnel and pending real estate acquisition by the Borough of Chester Heights. Council met in Executive Session at 8:07 p.m. until 8:23 p.m. No actions were taken.

**ADJOURNMENT** Upon motion (Searl) council unanimously voted to adjourn the meeting at 8:23 p.m.

**Land Development Dates**

1. **STF Crier** – Submitted Plans 4/30/07, Reviewed Planning Commission 5/24/07 - Open Ended Extension
2. **S. B. Conrad/CH Market** - Submitted Plans 2/18/10, Reviewed Planning Commission 3/25/10 - **Extension 01/20/2017**

Respectfully submitted,  
Susan Timmins  
Secretary/Treasurer