

**Minutes of the Work Session
Of the Borough of Chester Heights
222 Llewelyn Road
Chester Heights, PA 19017**

March 26, 2018

MEMBERS PRESENT Steve Coccozza, Vice President
Jordan Goldberg, Pro Tem
Theresa Agostinelli
Philip Block, Ph.D.
Susan H. Clarke
Ginamarie Ellis

OFFICIALS PRESENT Gerald C. Montella, Esq., Solicitor
Matt Houtmann, P. E.

CALL TO ORDER Vice President Coccozza called the public meeting to order at 7:04 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.

PUBLIC TO ADDRESS
COUNCIL
MARTA DRISCOLL
458A LENNI ROAD

Ms. Driscoll reported that she had sent a question from a resident to borough council. A resident asked if the borough will benefit from the Elwyn to Wawa Service Restoration Project and will there be any additional revenue to the borough from this project. Vice President Coccozza stated that council will get back to Ms. Driscoll concerning her questions.

PARK PAVING BIDS Mr. Houtmann reported that the Park Paving Bids were opened on March 14, 2018 at the borough office with the engineer and secretary present. There were 7 bids submitted. The bids were competitive John A. DiRocco provided the lowest bid at \$21,814.70. Mr. DiRocco provided numerous references. All references were checked out and they all had nothing but good things to say about Mr. DiRocco. Council will consider awarding the Park Paving Bid at the April 2, 2018 Regular Council Meeting.

301 LLEWELLYN ROAD Solicitor Montella reached out to Mr. Rohana concerning the tires that were dumped at 301 Llewellyn Road. Mr. Rohana suggested Mr. Jensen obtain a proposal for the removal of the tires and to have the entrance to the property closed off. Mr. Jensen is waiting on the proposals. Once the proposals are obtained Mr. Rohana will contact the son of the owner to let him know the cost.

ONE SMITHBRIDGE, LLC. Mr. Houtmann updated council on the One Smithbridge, LLC (Chester Heights Market) Land Development Plan. At the last

Planning Commission Meeting the Planning Commission did recommend conditional final approval with conditions. Some of the conditions were for a more architectural-type lighting in the parking area and to use the same façade for both the Post Office Building and the Market Building.

EASTER EGG HUNT

Councilwoman Agostinelli reported on the following:

- The Easter Egg Hunt was a success.
- There were a lot of volunteers.
- Councilwoman Agostinelli would like to thank council members for allowing this event and the Mayor for Co-Chairing.
- There were approximately 300 children who attended, plus family members.
- Thank everyone for the following donations, Wawa provided drinks, Zitners of Philadelphia donated chocolate covered eggs, Walgreens donated toys and volunteers, Wilsons Auction for allowing parking, the Chester Heights Fire Company for helping with traffic and volunteering their time, Rick Kerns and Stacey Zarro for taking photos.
- Scott's Lawn Service had mulched, seeded, aerated and cleaned the park.

NEWSLETTER

There are approximately 18 articles for the newsletter, the articles will be submitted in the next day or two. The mailing date for the Spring/Summer Newsletter will be mid to late April.

WEBSITE/EMAILS

Councilwoman Ellis reported the website should be live within a couple weeks. The domain was transferred from justhost.com to godaddy.com. The design artists are working on final mockups. The Communications Committee will review the mockups. Everyone will be notified during the process off moving all emails to the new server.

CAMP MEETING

Mr. Koener presented council with current and future plans for the Camp Meeting.

- The plans for sewer and water will be available shortly for 39 Cottages, the Dormitory and the Upper Bath House.
- Due to 2 arson fires and storm damage the Camp Meeting lost 30% of their cottages and their Historic Tabernacle.
- Several buildings were moved.
- All cottages and building are updated with security and smoke detectors.
- There will be a family that will live year-round for security.
- Going forward the Camp Meeting would like to reach out to local churches and religious groups.

DISALVO PARK IMPROVEMENTS

Mr. Houtman presented council with a concept plan, a brief history and update on the DiSalvo Park.

The borough purchased the DiSalvo property which is 3.4 acres.

The front portion of the property was set aside for Municipal use. The Brookefield Development conveyed 0.80 acres to the Borough. Councilman Block and the Park/Recreation Committee developed a concept plan for future improvements.

The Concept Plan would consider some of the following:

- Land-scape/flower area at the center of the Public Gathering Area
- Install a walkway between the Public Gathering Area and the Firehouse Parking Lot
- Pedestrian path between Public Gathering Area and the Brookefield Development
- Install a Natural Ground Amphitheater
- Some additional landscaping

NEW BUSINESS

No report.

OLD BUSINESS

No report.

ADDITIONAL PERIOD

PUBLIC COMMENT

MARTA DRISCOLL
458a LENNI ROAD

Ms. Driscoll stated that the Easter Egg Hunt appeared to be well attended, did council know how many in attendance were from Chester Heights. Councilwoman Ellis will look into this matter.

DEBBIE KERN
258 LLEWELLYN RD

Ms. Kern had questioned the engineer concerning where a walking path would be placed along Brookefield and the DiSalvo Park.

ADJOURNMENT

Upon motion (Agostinelli/Ellis) council unanimously voted to adjourn the meeting at 7:41 p.m.

Land Development Dates

1. STF Crier – Submitted Plans 4/30/07, Reviewed Planning Commission 5/24/07 - Open Ended Extension
2. S. B. Conrad/CH Market - Submitted Plans 2/18/10, Reviewed Planning Commission 3/25/10 - Extension 6/03/2018

Respectfully submitted,
Susan Timmins
Secretary/Treasurer