



BOROUGH OF CHESTER HEIGHTS  
53 W Baltimore Pike 2<sup>nd</sup> floor  
P. O. Box 658  
Chester Heights, PA 19017  
Work Session Meeting Minutes  
October 21, 2024, 7:00 pm

- Call to Order** President Natalie Young called the meeting to order at 7:00 pm and led those in attendance in reciting the Pledge of Allegiance.
- Roll Call** Natalie Young, Vice President  
Jeanne Montgomery, Pro Tem  
Natalie Anderson, Councilmember  
Drew Baum, Councilmember  
Tim Hudak, Councilmember  
Anne Searl, Councilmember  
Ginamarie Ellis, Mayor
- Officials Present** Kyle Miller, Esq., Solicitor  
Megan Todaro, P.E., Engineer
- Officials Absent** Marta Driscoll, President
- Public Comment:** No report
- Solicitors' Report:**
- The initial review of Valleybrook Stormwater Sewer is completed.
  - The Quiet Zone intergovernmental agreement is awaiting final confirmation from Aston Township.
  - The Comcast franchise agreement is still under review by Comcast.
- Engineer's Report:**
- **Valleybrook Stormwater Sewer-** An approval was received from PennDot and the bidding process for the repair can begin.
- MOTION** Upon Motion, Council (Hudak | Baum) approved to open the bidding process for the Valleybrook Stormwater Sewer repair contract.
- **Smithbridge Rd. Sewer-** There is an ongoing discussion with the engineer from SWDCMA. Pennoni will follow up on sewer tapping fees from Smithbridge.

- **Nudy's Sewer Update-** Nudy's submitted their planning module. There were some discrepancies that need to be addressed.

**Old Business:**

- **Signage for Wawa Rd.-** Eight speed signs are needed for Wawa Rd. Road signs will be priced by Roadmaster Larry Ward.

**MOTION**

Upon Motion, Council (Hudak | Baum) voted and approved to purchase and install eight speed signs not to exceed the amount of \$4,500.

- **U Turn on Walnut Hill Blvd.-** Residents are making U Turns on Walnut Hill Blvd.

**MOTION**

Upon Motion, Council (Montgomery | Baum) voted and approved to purchase a "No U Turn" road sign and not to exceed the amount of \$500.

- **FY2025 Animal Intake Contract Proposal-** The fees for Brandywine Animal Hospital have increased. The updated fees are below:
  - The monthly reservation fee will increase by \$6 total cost is \$144. This amount will cover the first three days of housing per dog.
  - The boarding fee will be an additional \$2 more a month, total cost is \$48 per day.
  - There is an examination and vacation fee of \$212 per dog.
- Council - reviewed the proposal and will continue to receive services from Brandywine Animal Hospital.

**New Business:**

**Review FY2025 Calendar Meeting Dates & Holidays-** Council reviewed the 2025 Calendar.

**MOTION**

Upon Motion, Council (Hudak | Anderson) voted and approved the 2025 Calendar.

**Public Comment:**

- **Margaret Hudak** from Madison discussed the "U Turn" traffic on Walnut Hill Blvd.
- **Pro Tem Jeanne Montgomery** discussed that the process for over voting has not changed.

**Adjournment:**

Upon Motion, Council (Hudak | Anderson) voted to adjourn the meeting at 7:16 pm.

Respectfully submitted,  
Christiana Barbour

Land Development Dates: One Smithbridge Road – Plans Submitted.