



BOROUGH OF CHESTER HEIGHTS
222 Llewelyn Road
P. O. Box 658
Chester Heights, PA 19017

Borough Council Work Session Meeting Minutes

November 21, 2022

**The Village of Valleybrook Clubhouse
265 Bishop Drive at 7pm to include
Public Hearing on Proposed Ordinance 216:
Fire Service Appropriations Tax**

Call to Order President Baum called the public meeting to order at 7:02 p.m. and led those in attendance in the reciting of the Pledge of Allegiance.

Members Present Drew Baum, President
Laura M. Lim, Vice President
Natalie Anderson, Pro Tem
Bob Adams, Councilmember
Susan Clarke, Councilmember
Marta Driscoll, Councilmember
Ginamarie Ellis, Mayor

Officials Present Gerald C. Montella, Esq., Solicitor
Matthew R. Houtmann, P.E., Engineer
Michael Ciocco, P.E., S.E.O.

Public Hearing for Ordinance 216, amending Chapter 97 Fire Prevention

Public Hearing opened at 7:02 pm. Published as required in Delaware County Times and delivered to Delaware County Law Library.

Ordinance 216: An Ordinance of the Borough of Chester Heights Amending Chapter 97, Fire Prevention, Article III, Chester Heights Borough Fire Services Appropriations Tax, by Amending Section 97-35(B), Purpose of Tax Levy, stating the rate of tax on each dollar of assessed value. The amendment states "the rate of this fire services appropriations tax shall be 0.28 mils on each dollar of assessed valuation or the sum of \$0.28 on each \$1,000 of assessed value. The tax shall be in addition to all other taxes of any kind or nature heretofore levied by the borough.

**No Council comment. No public comment
Public Hearing adjourned at 7:06pm.**

Public Comment for Regular Council Meeting

No comments

MOTION Upon Motion, Council (Baum, Adams) voted and unanimously approved to award the winter service contract to MOR Construction Services. Contract will be executed at the December 5, 2022, Regular Council Meeting.

Councilmember Lim reported on salt distribution in Concord Township and potential for the Borough to utilize Concord Township's salt supply for 2023-2024 winter season.

MOTION Upon Motion, Council (Lim, Anderson) voted and unanimously approved to adopt Ordinance 216 amendment to Section 97-35(B) to state the rate of the fire services appropriations tax shall be 0.28 mills on each dollar of assessed valuation or the sum of \$0.28 on each \$1,000 of assessed value.

Small water Grant application update

Mike Ciocco, S.E.O., 7 action items remain towards the completion of application for the Small Water Grant for the sewer project. Southwest Municipal Authority to review plan where Southwest takes over operation and maintenance. 15% matching grant application, state would pay 85%. Planning Commission will review the Grant Application process December 15, 2022. A resolution will be prepared for the December 5, 2022, Regular Council Meeting. Grant would be awarded mid 2023.

Rose Hill Escrow Release #5

Mr. Houtmann reported Rose Hill Developers LP has submitted the fifth escrow release request for the Rose Hill project. There was an adjustment required for escrow already released and the escrow amount remaining. Councilmember request made to clarify escrow release calculations as well as remaining balances.

MOTION Upon Motion, Council (Lim, Adams) voted and unanimously approved the Rose Hill fifth escrow release in the amount of \$41,172.70.

Zoning Hearing vacancies. 2 letters received. Due date for applications was week ending in November 18, 2022.

Zoning Hearing for 19 Smithbridge continued to December 6, 2022.

Proposed affidavit system for future U&O's. Resale certification for seller.

Additional Period for Public Comment

Larry Ward – EMC, Assistant Chief for the Fire Company – comments related to adoption of Fire Service Appropriations tax and appreciation for cooperation between Fire Company and Council/Mayor.

ADJOURNMENT: Upon Motion, Council (Adams) voted and unanimously approved to adjourn the meeting at 7:23pm.

Next Regular Council Meeting – December 5, 2022

Next Work Session – December 19, 2022

Land Development Dates:

8 Smithbridge, Submitted plans -October 3, 2022, Planning Commission Review - October 27, 2022

Respectfully submitted,
Amy Langa
Recording Secretary