



BOROUGH OF CHESTER HEIGHTS

53 W Baltimore Pike 2nd floor
P. O. Box 658
Chester Heights, PA 19017
Work Session Meeting Minutes
June 17, 2024, at 7:00 p.m.

Call to Order President Driscoll called the meeting to order at 7:00 p.m. and led all those in attendance in the reciting the Pledge of Allegiance.

Roll Call Marta Driscoll, President
Natalie Young, Vice President
Jeanne Montgomery, Pro Tem
Natalie Anderson, Councilmember
Drew J. Baum, Councilmember
Tim Hudak, Councilmember

Officials Present Alex Baumler, Esq., Solicitor
Michael Kissinger, PE, Engineer

Ordinance Hearing – Repealing the 2022 Business Privilege Tax – Ordinance #219

MOTION: Upon Motion, Council (Young | Hudak) voted and adopted Ordinance #219 repealing the 2022 Business Privilege Tax. Council voted as follows:
Marta Driscoll -Yes
Natalie Young Vice President -Yes
Jeanne Montgomery –Yes
Natalie Anderson -Yes
Drew Baum -Yes
Tim Hudak -Yes

Public Comment:

Eileen Lehmann- Inquiry about Property Maintenance Ordinance

Eileen stated her concerns about bamboo growing in the borough and wanted to know if the borough's Property Maintenance Ordinance included bamboo. The council will revisit the ordinance.

Solicitor's Report:

Consider Motion – Quiet Zone – Intergovernmental Cooperation Agreement

The underlying contract needs to be reviewed and approved by all parties before moving forward with the study. The contract will be reviewed by the council at the July 1st meeting.



Comcast Franchise

The process to secure the franchise agreement is underway and proposed rates may be lower than our present rate. Our current rate is \$30,000.00. Our solicitor will update Council throughout the negotiation process until an agreement is met.

Engineer's Report:

Sanitary and Sewage Work

Minor sewage work was completed at 8 Smithbridge Rd. A letter was prepared for the homeowner of 411 Valleybrook Rd. to address the fallen pillar. The letter will state that the pillar should be placed out of the line of sight.

479 Valleybrook Rd

The final plans are ready to be signed.

Old Business:

Ashley's Proposed Multi-Municipality Sewer Review- Engineer Houtmann

Gail Gallagher is one of the owners of Ashley's and was present at the meeting. Engineer Houtman presented recommendations for long-term sewage disposal for Ashley's. The owners are concerned about longevity of the current system. The property owners request permission to begin the process to connect to the borough's sewage system. The borough needs a correspondence letter addressed to Concord Township to begin discussions about installing a sewage line into their township.

MOTION:

Upon Motion, Council (Young | Hudak) voted and approved a correspondence letter to Concord Township initiating a discussion regarding the sewage system.

Walking Trail Update

Engineer Matt Houtmann gave an update on the walking trail. The repairs were made to correct the erosion and gullyng on the trail. Matt will complete a final inspection.

Powell Property Update

Update on grant application and funding and delays. Discussions have begun to extend the agreement of sale deadline back a couple of months. June 2025 is the new target date to finalize the agreement of sale. An environmental assessment is needed for the property and will cost \$3,000.00.

MOTION:

Upon Motion, Council (Young | Hudak) voted and approved to conduct a phase one environmental site assessment and not to exceed \$3,000.00.



Update List for Park Steering Group – Sub Committee

The borough has a \$50,000.00 Park Planning Grant. The Park Steering Committee led by Jeanne Montgomery will meet on virtually on June 25th. The committee will meet three to four times in the coming months to make progress on the project.

Update on the next scheduled events for 2024.

The Gardening Event is scheduled for Tuesday, June 25th at 2 p.m.
Mosquito Webinar is scheduled for Wednesday, June 26th at 11 a.m.
The Recycle Day Event is scheduled for Saturday, September 21st at 9 a.m.
There may also be a Diwali event and Cookies with Santa event.

Reminder of the Deadline for Fall/Winter Newsletter

The deadline for the fall newsletter is Sunday, August 11th.

New Business: Scheduled Date for Upcoming Meetings

The Work Session meeting rescheduled date is Monday, July 22nd.
The Regular Council meeting rescheduled date is Monday, August 12th.

MOTION: Upon Motion, Council (Young | Anderson) voted and approved to reschedule the July 15th Work Session meeting to July 22nd and the August 5th Regular Council meeting to August 12th.

Additional Period for Public Comment:

Eileen Lehmann made an inquiry about the intermunicipal sewage agreements.

ADJOURNMENT: Upon Motion, Council (Anderson | Hudak) voted and adjourned the Work Session Meeting at 7:43 p.m.

Respectfully Submitted,
Christiana Barbour

Land Development Dates:

479.Valleybrook Road: Plans Received 01.02.2024, Plans reviewed 01.25.2024, Revised Plans received 02.08.2024, Revised Plans 02.12.2024 (incomplete), DCPC Ltr Received 02.20.2024, Extension Letter 06.01.2024, Revised Plans Received 03.11.2024, Presented to Council 04.15.2024.

Respectfully Submitted
Christiana Barbour