

**Minutes of the Work Session  
Of the Borough of Chester Heights  
222 Llewelyn Road  
Chester Heights, PA 19017**

**July 23, 2018**

MEMBERS PRESENT      Drew Baum, President  
                                 Jordan Goldberg, Pro Team  
                                 Theresa Agostinelli  
                                 Philip Block, Ph.D.  
                                 Susan H. Clarke  
                                 Ginamarie Ellis

OFFICIALS PRESENT      Gerald C. Montella, Esq., Solicitor  
                                 Matt Houtmann, P.E.

CALL TO ORDER              President Baum call the public meeting to order at 7:02p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.

PUBLIC TO ADDRESS  
COUNCIL

FINANCE                      Mrs. Timmins provided council with a YTD Budget vs. Actual for the General Fund/Liquid Fuels/Fire Protection  
                                 Consideration of Moving Funds

- There will be two more events for 2018, the Fire Prevention Event and Santa Event
- There is \$17,057.86 in unallocated funds that can be considered to be placed in another expense account.

TAX COLLECTOR  
AUDIT/ENGAGEMENT      Mrs. Timmins presented council with an engagement letter from Leitzell & LETTER                      Economidis, PC to conduct the 2017 Tax Collector Audit for \$2,800.00.

MOTION                      Upon motion (Agostinelli/Block) council voted to approve the engagement letter from Leitzell & Economidis, PC for the 2017 Tax Collector Audit.

RECYCLING DAY  
UPDATE                      Councilman Goldberg reported that for electronics there will be a cost per unit after the maximum number exceeds what is acceptable for residents. There will be a cost for non-residents bringing electronics. All other services are free.

NEWSLETTER                Councilwoman Ellis stated the deadline for the newsletter is August 15<sup>th</sup>, 2018 leaning towards a historic theme for the next newsletter

EMAIL ISSUES              Councilwoman Ellis requested anyone having issues with the new email system to please send issues to Sue Timmins in an email

OLD BUSINESS  
NEW BUSINESS

No Report  
Mr. Houtmann stated the new traffic lights will be approved and installed  
1 Smithbridge Road has been approved and will be moving forward.

ADDITIONAL PERIOD  
FOR PUBLIC COMMENT

SAM IANUCCI

Requested if council had a resolution for the bamboo encroaching on the fire  
company property. Council needs to discuss at a public hearing regarding  
adopting a nuisance ordinance.

ADJOURNMENT

Upon motion (Agostinelli/Ellis) council unanimously voted to adjourn the  
meeting at 7:46p.m.

Respectfully submitted,

Megan Killian  
Administrative Assistant