



BOROUGH OF CHESTER HEIGHTS
53 W Baltimore Pike 2nd floor
P. O. Box 658
Chester Heights, PA 19017
Work Session Meeting Minutes
July 22, 2024, at 7:00 p.m.

Call to Order President Driscoll called the meeting to order at 7:00 p.m. and led all those in attendance in reciting the Pledge of Allegiance.

Roll Call Marta Driscoll, President
Natalie Young, Vice President
Jeanne Montgomery, Pro Tem
Natalie Anderson, Councilmember
Drew J. Baum, Councilmember
Tim Hudak, Councilmember
Ann Searl, Councilmember
Ginamarie Ellis, Mayor

Officials Present Alex Baumler, Esq., Solicitor
Michael Kissinger, PE, Engineer

Public Comment: No comment

Solicitor's Report:

Quiet Zone Update

There has been no further progress with the Quiet Zone Agreement. Jacob's Engineering has not been responsive. Solicitor Alex Baumler will follow up on an inquiry about building a crosswalk near the SEPTA maintenance facility.

Comcast Agreement

Solicitor Baumler is corresponding with Caitlyn Ganley at Comcast to work on the draft franchise agreement.

Engineer's Report:

LeNape Escrow Release \$1,975.00 Consider Motion

The maintenance amount of \$1,975 was held in escrow. A document needs to be drafted to disperse the \$1,975. This will close out the account entirely.



MOTION: Upon Motion, Council (Young | Searl) voted unanimously to approve an escrow release for LeNape for \$1,975.

Update on Route 1 Stone Wall Collapse

Pennoni drafted a letter stating that it is the responsibility of the homeowner to remove the wall and obstruction.

MOTION: Upon Motion, Council (Young | Hudak) voted unanimously to approve the letter drafted by Pennoni for the Route 1 wall collapse.

Smithbridge Sewage Update

Pennoni created a set of plans that will be reviewed by PennDOT and the sewer authority. Once this process is complete, we will go to bid with the plans.

Mattson Bridge Repair

The county engineer was contacted, and the reconstruction of the bridge is years away. The borough will be notified about a public hearing regarding the reconstruction of the bridge.

479 Valleybrook Rd.

Plans need to be recorded prior to permits being issued.

Old Business:

Walking Trail Update

There are some areas on the trail that need to be addressed due to stormwater. Matt Houtman was contacted about the plans for the trail so stormwater updates can be discussed.

Catch All Ordinance- Review- Consider Motion to approve staff to advertise for September 3, Ordinance Hearing

MOTION: Upon Motion, Council (Young | Searl) voted unanimously and approved to advertise the ordinance for the September 3rd hearing.

New Business:

Finance-New Banking – Consider Motion

The borough will be moving the General Fund from Pligit to Citadel. Resolution to be considered at the next meeting.



Sue Timmins – Recognition for 20 years of service

President Marta Driscoll presented Sue Timmins with a PSAB award recognizing her 20 years of service.

Stray Dog Contract- Consider options and state laws.

The borough no longer has a Stray Dog Contract. We will set up an emergency agreement with Brandywine Vet Hospital and follow up to see if the yearly contract can be prorated.

MOTION:

Upon Motion, Council (Young | Hudak) voted unanimously to authorize Darlene Kurten to set up an emergency contract with Brandywine Vet Hospital for the next 30 days not to exceed \$1,000.

Parter with Your Community-Child Safety Kits

Child Safety Kits were on the Agenda, Councilmember Hudak will prepare a full report when all the information is received.

Free Health Department Training

The Health Department offers various training sessions for CPR and Narcan to borough residents and staff.

Public Comment: Eileen Lehman – Darlington Woods

Eileen Lehman discussed zoning changes and increased flow of rates and waste management.

Paul Petroll- Darlington Woods

Paul Petroll discussed the change from last year's millage and Garnet Valley School District tax. The Business Privilege Tax Ordinance and reimbursement to local businesses was also discussed.

Larry Ward – Roadmaster

The sinkhole on Valleybrook Rd. reopened and is temporarily stabilized. Long term plans to repair the sinkhole need to be developed and coordinated with PennDOT. There were issues with closing Valleybrook when the tree fell. We need proper road closure signs and protocols for emergency situations.



ADJOURNMENT: Upon Motion, Council (Young | Hudak) voted unanimously to adjourn the Work Session Meeting at 8:03 p.m.

**Respectfully submitted
Christiana Barbour**

Darlene Kurten, Secretary

Land Development Dates:

479.Valleybrook Road: Plans Received 01.02.2024, Plans reviewed 01.25.2024, Revised Plans received 02.08.2024, Revised Plans 02.12.2024 (incomplete), DCPC Ltr Received 02.20.2024, Extension Letter 06.01.2024, Revised Plans Received 03.11.2024, Presented to Council 04.15.2024.