



BOROUGH OF CHESTER HEIGHTS

53 W Baltimore Pike 2nd floor
P.O. Box 658
Chester Heights, PA 19017

REGULAR COUNCIL MEETING MINUTES

July 10, 2023

Call to Order President Baum called the public meeting to order at 7:02 pm and led those in attendance in the reciting of the Pledge of Allegiance.

Members Present Drew Baum, President
Natalie Anderson, Pro Tem
Susan Clarke, Councilmember
Marta Driscoll, Councilmember
Rob Sacks, Councilmember
Ginamarie Ellis, Mayor

Officials Present Gerald C. Montella, Esq., Solicitor
Matthew R. Houtmann, P.E., Engineer

Executive Session President Baum announced in accordance with Act 84 - the Sunshine Law, that Council met in Executive Session from 6:30pm – 6:50 pm to discuss related to personnel matters

No motion was made during the executive session.

Public Comment:

No comments

Approval of June Meeting Minutes

MOTION Upon Motion, Council (Anderson/Sacks) voted unanimously to table the June 5, 2023, Regular Council Meeting Minutes and to approve the June 20, 2023, Work Session Meeting Minutes.

Approval of General Fund and Liquid Fuels Cash Disbursements June 6, 2023 – July 10, 2023

General Fund

MOTION Upon Motion, Council (Baum/Sacks) voted unanimously to approve cash disbursements in the amount of \$ 45,996.38 for the General Fund.

Liquid Fuels Fund

MOTION Upon Motion, Council (Baum/Anderson) voted unanimously to approve cash disbursements in the amount of \$ 1,515.57 for the Liquid Fuels Fund.

ARPA Fund

MOTION Upon Motion, Council (Anderson/Baum) voted and unanimously to approve cash disbursements in the amount of \$ 68,338.86 for the ARPA Fund for the Valleybrook Road Culvert Replacement.

Correspondence

Mayor Ellis reported on the following:

- The Chester Heights Borough PSB Report June 2023
- Pennsylvania State Police will be hosting our annual Troop K Camp Cadet program which will be July 9th-14th, 2022 for children ages 11-14. Please visit the website to register any interested applicants at www.troopkcampcadet.com.
- Pennsylvania State Police Announces Funeral Arrangements for Fallen Trooper Jacques F. Rougeau Jr.

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Year	DUI Arrests	Speeding Citations	Child Seat Citations	Seat Belt Citations	Other Citations
2023 (5 days)	505	7,929	210	845	14,754
2022 (4 days)	515	8,769	297	986	14,257

The Delaware County Health Department alerted the borough of a tick infestation at the Community Park.

Chester Water Authority provided council with the 2022 Water Quality Report, the report is available on their website.

Inspector's Reports

- Building Inspector/Zoning –no report
- Fire Marshal report – Mike Ciocco Sr reported that there were 9 incidents in June, mostly related to cooking. He is working with Catania Engineering with regards to updating U&O Inspections
- Sewage Enforcement - No report
- EMC/Road Master – Larry Ward reported on routine matters and all PA One Calls were cleared without incident. He reported that the Fire Company was able to open roads from the recent storms from fallen tree limbs and they contacted Springfield Tree for tree removal.
- Zoning – No report

Solicitor's Report

MOTION Upon Motion, Council (Clarke/Sacks) voted and unanimously approved the General Code Proposal to codify Ordinances # 214,215,216,217 with a price range from \$4,135.00 and \$4,530.00.

Engineer's Report

Mr. Houtman reported to council that he has obtained various pricing to repair the Wawa Road Bridge, that had been recently damaged.

Mr. Houtman reported that the Rose Hill Townhouses will be starting soon.

Mayor's Report

No report.

Councilmember Sacks reported that there have been incidents of cars being vandalized and as a reminder for people to lock their cars.

Committee Reports

School District/Education/Training/Library

Chair Marta Driscoll, Members Clarke, Miller, Chestnut

Councilmember Driscoll reported that the Garnet Valley School District Tax Bills have been sent out.

Finance/Insurance

Chair Laura M. Lim, Members Anderson, Timmins

No report

Fire Company Finance subcommittee

Chair Drew Baum, Member Lim

No report

Nominating Vacancy

Chair Bob Adams, Member Baum

No report.

Communications/Public Relations

Chair Ginamarie Ellis, Members Lim, Sacks

Mayor Ellis reported that the newsletter articles will be due by August 20th and the Recycling Postcards will be mailed out shortly.

Mayor's Event Committee

Chair Ginamarie Ellis, Members Anderson, Sacks

No report.

Historical Committee

Chair Susan Timmins, Members Anderson, Ieradi, Searl

Mrs. Timmins informed council that she has been in contact with Keith Lockard, a local historian, about having a fall presentation on the Old/New Baltimore Pike.

No report.

Planning/Zoning

Chair Susan Clarke, Members Adams, Baum

Councilmember Clarke reported that there was a Planning Commission Meeting last month and they reviewed the Historical Preservation Ordinance for a second time, it was a more thorough review.

Councilmember Clarke reported that the committee is interviewing providers for the Comp Plan Update.

Comprehensive Planning Sub-Committee

Chair Susan Clarke, Members Baum, Driscoll, Mayor Ellis, Chris Leiser, John Lesky, Larry Paoella Jr., Ron Surkin, Fred Wood

Engineering/Construction/Inspections

Chair Susan Clarke, Members Adams, Baum

No report.

Ordinance/Code Review

Chair Susan Clarke, Members Baum, Driscoll, Ellis

Councilmember Clarke reported that there will be a committee meeting on June 17th and the

committee will be reviewing the Historical Preservation Ordinance.

Public Safety/Environmental

Chair Bob Adams, Members Baum, Sacks
No report.

Borough Property/Parks/Open Space

Chair Drew Baum, Members Lim, Sacks
No report.

Highways/Transportation

Chair Robert Sacks, Member Ward

Councilmember Sacks reported that he attended a meeting concerning the Quiet Zone for SEPTA and there has been no progress due to lack of funding for a feasibility study.

Public Utilities/Trash/Recycling

Chair Laura M. Lim, Members Anderson, Driscoll, Ellis
No report.

Old Business

No report.

New Business

Councilmember Clarke made a motion to extend the offer of employment with minor changes that were discussed in executive session to Darlene Kurten.

MOTION Upon Motion, Council (Clarke/Anderson) voted unanimously to extend the offer of employment with minor changes that were discussed in executive session to Darlene Kurten.

Additional period for Public Comment

No comments.

Upcoming Meetings

- Next Work Session –July 24, 2023 7PM
- New Planning Commission meeting– June 27, 2023, 7PM
- Next Regular Council Meeting – August 7, 2023, 7PM

ADJOURNMENT: Upon Motion, Council (Sacks) voted and unanimously to adjourn the meeting at 7:36 pm.

Respectfully submitted,
Susan Timmins
Secretary/Treasurer