

**Minutes of the Work Session
Of the Borough of Chester Heights
222 Llewellyn Road
Chester Heights, PA 19017**

February 25, 2019

MEMBERS PRESENT

Drew Baum, President
Jordan Goldberg, Pro Tem
Theresa Agostinelli
Ginamarie Ellis

OFFICIALS PRESENT

Gerald C. Montella, Esq., Solicitor
Matt Houtmann, P.E.

CALL TO ORDER

President Baum called the public meeting to order at 7:00 p.m. and led those in attendance in the reciting of the Pledge of Allegiance.

**PUBLIC TO ADDRESS
COUNCIL**

**MARTA DRISCOLL
458 A LENNI ROAD**

Mrs. Driscoll inquired if the FLSA compliance issue regarding the two employees who were reclassified from 1099 to W-2 status was addressed. Solicitor Montella informed Mrs. Driscoll that there is no contract between the Borough and Mr. Jensen and Mr. Ciocco. At the advice of council per Solicitor Montella is informing council to not respond to Mrs. Driscoll's question because it deals with the applicability and interpretation of federal statutes and relates to a personnel matter.

Mrs. Driscoll stated that Chester Heights Neighbor's Alliance shared the Borough's open letter for the safety of Valleybrook Road. There were 2,000 people who saw the post and about 500 engagements to the link.

**2018 DCED FINANCIAL
LETTER OF CREDIT
RELEASE**

Sue Timmins reported that Litzell & Economidis PC has completed the 2018 Municipal Annual Audit and Financial Report. It is filed with Department of Community and Economic Development and is available online. The auditor will be giving hard copies to members of council.

**HAMANASSETT FINAL
LETTER OF CREDIT
RELEASE**

Solicitor Montella presented the final letter of credit for Hamanasset in the amount of \$13,456.50. The original letter was by First Keystone Bank and then was acquired by Bryn Mawr Trust Company for \$15,000. The account dates back to 2012 where

there was a line of credit & 2 outstanding invoices which are for professional engineering and for the solicitor. All other invoices associated with the subdivision land development application and final plan have been paid.

MOTION

Upon motion (Baum/Ellis) council voted to approve the final release of the letter of credit for Hamanassett at Darlington LLC subject to the final two outstanding invoices in the amount of \$13,456.50 which will close out the land development and sub division plan.

PLANNING COMMISSION
VACANCY

Councilwoman Agostinelli reported that she received an e-mail from Ellen Fox. Ellen Fox put in her resignation for her position on the Planning Commission. Her term would have ended in 2020. Council will move forward with filling the vacancy.

OLD BUSINESS

No report.

NEW BUSINESS

No report.

PUBLIC COMMENT
LARRY WARD

Mr. Ward reported to council that he is working with Penn Dot on installing the solar powered radar sign that will be installed above 101 Valleybrook Road.

Mr. Ward reported that the Emergency Management members from Thornbury, Concordville, Middletown and Chester Heights met for their 1st meeting. They will be meeting on a quarterly basis.

SAM IANNUCCI

Mr. Iannucci raised concerns regarding the audit. Sue Timmins provided answers to Mr. Iannucci's questions/concerns and also informed Mr. Iannucci of where to find the audit online.

EXECUTIVE SESSION

President Baum announced in accordance with Act 84, the Sunshine Law that Council will meet in Executive Session to discuss matters regarding Real Estate and Legal Matters. Council met in Executive Session at 7:12p.m. until 7:52p.m. No motions were needed based upon the Executive Session.

ADJOURNMENT

Upon motion (Agostinelli/Ellis) council unanimously voted to adjourn the meeting at 7:52p.m.

Land Development Dates

S. B. Conrad/31 Smithbridge - Submitted Plans 12/18/18, Reviewed Planning Commission 10/25/10 Extension – **April 16, 2019**

240 Wawa Road - Submitted Plans 1/31/19, Reviewed Planning Commission 2/28/19 Extension – **May 30, 2019**

Respectfully submitted,
Megan Killian
Recording Secretary