



BOROUGH OF CHESTER HEIGHTS MEETING AGENDA

222 Llewelyn Road
P. O. Box 658
Chester Heights, PA 19017

November 7, 2022

The Council Meeting will be held at the
Village of Valleybrook Clubhouse
265 Bishops Drive Chester Heights, PA at 7:00 pm.

EXECUTIVE SESSION 6PM In accordance with Act 84, the Sunshine Law, Council will meet in Executive Session to discuss matters regarding potential litigation for 19 Smithbridge, and matters of Real Estate for 53 W Baltimore Pike Office lease.

1. Moment of Silence/Pledge of Allegiance
2. Roll Call
3. **Executive Session** Announce executive session at 6pm to discuss matters regarding potential litigation for 19 Smithbridge, and matters of Real Estate for 53 W Baltimore Pike office lease.
4. Opportunity for the Public to Address Council
PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD
5. a. Approval of the Minutes from Oct 3, 2022, Regular Council Meeting and October 24th, 2022, Work Session.
b. Approval of October Cash Disbursements General Fund, Fire Protection, Liquid Fuels, ARPA Funds from Oct 4-Nov 7, 2022.
6. Correspondence
 - State Police Report
 - Voting location in Chester Heights
7. Inspector's Reports
 - Building Inspector
 - Fire Marshal
 - Sewage Enforcement
 - EMC/Road Master
 - Zoning
8. Solicitor's Report
 - RATIFY MOTIONS from the October 24, 2022 Work Session
 - a. Ratify Motion to adopt Ordinance 215, Amendment to Borough Code Chapter 26 Planning Commission Section 26-2, reducing the number of Planning Commission members appointed by Council from nine to seven members by amending the first sentence of Section 26.2.
 - b. Ratify the Motion for Approval of the September 19, 2022, Work Session Meeting Minutes with requested revision
 - c. Ratify the motion to approve Resolution 10-22-E establishing contribution CBIZ InR Plan by Resolution No. 10-22-B and will match the eligible full-time employee's contributions to the Borough's 401a and 457(b) plan, to a maximum of 3% of base salary

- d. Ratify the motion to authorize Solicitor to draft an Ordinance to amend the Fire Services Tax.
 - e. Ratify the motion to authorize Solicitor to advertise for the Fire Tax millage increase and to advertise for a public hearing.
 - Amendment to the Storm-water Agreement for Rose Hill
 - Introduce the Business Privilege Tax Ordinance, approval for Solicitor to publish notice and schedule a hearing for Monday, December 5, 2022
 - Introduce the Resolution for Act 57: A draft Resolution and application form which allows a tax collector to waive additional charges for real estate taxes upon application by a taxpayer.
 - Resolution to adopt office lease for 53 W Baltimore Pike
 - Opening and reading of sealed winter service bids
2. Engineer's Report
 3. Mayor's Report
 - Marriage ceremonies
 4. Committee Reports
 - **School District/Education/Training/Library**
Chair Marta Driscoll, Members Clarke, Miller, Chestnut
 - **Finance/Insurance**
Chair Laura M. Lim, Members Anderson, Timmins
Chair Drew Baum, Member Lim
 - Consideration of Council to authorize the Secretary/Treasurer to advertise that the 2023 Preliminary Budget will be available for Public Inspection November 14-24, 2022, and advertise the 2023 Budget Hearing for December 5, 2022.
 - Consideration of Council to adopt the 2023 Preliminary Budgets (4)
 - **Nominating Vacancy**
Chair Bob Adams, Member Baum
 - **Communications/Public Relations**
Chair Ginamarie Ellis, Members Lim, Sacks
 - **Mayor's Event Committee**
Chair Ginamarie Ellis, Members Anderson, Sacks
 - **Historical Committee**
Chair Susan Timmins, Members Anderson, Ieradi, Searl
 - **Planning/Zoning**
Chair Susan Clarke, Members Adams, Baum
 - **Engineering/Construction/Inspections**
Chair Susan Clarke, Members Adams, Baum
 - **Ordinance/Code Review**
Chair Susan Clarke, Members Baum, Driscoll, Ellis
 - Accessory Building Ordinance update to discuss the draft ordinance and select date for Public Hearing (Nov 21 Work Session or Dec 5 Regular Council Meeting)
 - **Public Safety/Environmental**
Chair Bob Adams, Members Baum, Sacks
 - **Borough Property/Parks/Open Space**
Chair Drew Baum, Members Lim, Sacks
 - **Highways/Transportation**
Chair Robert Sacks, Member Ward
 - **Public Utilities/Trash/Recycling**
Chair Laura M. Lim, Members Anderson, Driscoll, Ellis
 5. Old Business

- Consideration of Council to approve the 2023 meeting dates and to authorize the Secretary to advertise the 2023 Meeting Dates
- CBiz documents to get signed by President Baum for 401a/457 to implement as soon as 01/01/2023

6. New Business

7. Additional period for Public Comment

PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD

Next Work Session – November 21, 2022

Next Regular Council Meeting – December 5, 2022

8. Adjournment

Land Development Dates:

8 Smithbridge, Submitted plans -October 3, 2022, Planning Commission Review - October 27, 2022. 90 day extension January 25, 2023.