



BOROUGH OF CHESTER HEIGHTS

53 W Baltimore Pike 2nd floor

P. O. Box 658

Chester Heights, PA 19017

Regular Council Meeting Agenda

May 6, 2024, at 7:00 pm

EXECUTIVE SESSION 6:00 pm: In accordance with Act 84, the Sunshine Law, Council will meet in Executive Session before the meeting to discuss employee matters, job descriptions of the Borough Treasurer and Secretary and potential litigation for Brookefield and Old Quarry Knoll.

1. Moment of Silence | Pledge of Allegiance
2. Roll Call
3. Public Comment: Please State Your Name and Address for the Record
4. Approval of Meeting Minutes
 - a. Regular Council Meeting Minutes: April 1, 2024
 - b. Work Session Meeting Minutes: April 15, 2024
5. Approval of Cash Disbursements: April 2, 2024, through May 6, 2024
 - a. General Fund
 - b. Liquid Fuels
 - c. Fire Protection Fund
 - d. ARPA Fund
6. Correspondence – Secretary
7. Solicitor’s Reports:
 - a. 36 Baltimore Pike – Tax Assessment Appeal
 - b. Conflict of Interest Fire Company Update
 - c. Business Privilege Tax
8. Engineer’s Reports:
 - a. 479 Valleybrook Road – update
 - b. Ashley’s Restaurant Sewer
 - c. Quarry Knoll Escrow Release Discussion
9. Fire Marshal’s Reports
10. Roadmaster | EMC Report
 - a. Authorize the EMC to engage and review MOU that allows EMC’s municipalities to share information
11. Mayor’s Reports
 - a. In Memory of Fred Wood
12. COMMITTEE REPORTS
 - a. Finance and Administration
 - Employee Manual
 - Hire Additional Inspectors - Jerry Shoemaker & Tim Markwart - Consider Motion



- Consider Motion to adopt the Job Descriptions and Pay Rates for 2024 Borough Treasurer & Secretary
 - Consider Motion to adopt Health Care Stipend Rate for Staff
 - Review Information for new IT company
 - b. Community Engagement
 - Library Update
 - Recent Event(s) Update:
 - Vision Zero
 - c. Public Safety
 - Chester Heights Fire Co. Activity Report for Month of April 2024
 - Sub-Committee Historical Preservation
 - Appointment of members
 - d. Infrastructure and Public Works
 - A.F. Damon Quote Walnut Hill Blvd. Pothole – Consider Motion
 - MOR Construction Mattson Bridge Pothole – Consider Motion
13. Old Business:
14. New Business
15. ADJOURNMENT

Upcoming Meetings:

Committee Meeting @ 6:30 May 13, 2024.

Work Session Meeting @ 7:00 May 20, 2024

Planning Commission Meeting @ 7:00 May 23, 2024

Land Development Dates:

479. Valleybrook Road: Plans Received 01.02.2024, Plans reviewed 01.25.2024, Revised Plans received 02.08.2024, Revised Plans 02.12.2024 (incomplete), DCPC Ltr Received 02.20.2024, Extension Letter 06.01.2024, Revised Plans Received 03.11.2024, Presented to Council 04.15.2024.