



BOROUGH OF CHESTER HEIGHTS

53 W Baltimore Pike 2nd floor
P. O. Box 658
Chester Heights, PA 19017

REGULAR COUNCIL MEETING AMENDED AGENDA

March 6, 2023 7pm

EXECUTIVE SESSION at 6pm: In accordance with Act 84, the Sunshine Law, Council will meet in Executive Session to discuss the purchase/acquisition of the Powell Property located along Valleybrook Road. Council will meet in Executive Session to discuss legal matters regarding 19 Smithbridge.

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. AMENDED AGENDA: Council will meet in Executive Session to discuss 2 matters, Powell Property purchase/acquisition and legal matters regarding 19 Smithbridge.
4. **Executive Session 6pm:** In accordance with Act 84, the Sunshine Law, Council will meet in Executive Session to discuss the purchase/acquisition of the Powell Property located along Valleybrook Road. Council will meet in Executive Session to discuss legal matters regarding 19 Smithbridge.
5. **Opportunity for the Public to Address Council**
PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD
 - Sarah Gibbons, Director of Family Support Line
6. a. Approval of the Minutes from February 6, 2022, Regular Council Meeting and February 21, 2023, Work Session.
b. Approval of December Cash Disbursements General Fund, Fire Protection, Liquid Fuels, ARPA Funds from February 7, 2023 through March 6, 2023.
7. **Correspondence**
 - State Police Report
 - Resident correspondence
8. **Inspector's Reports**
 - Building Inspector
 - Fire Marshal
 - Sewage Enforcement
 - EMC/Road Master
 - Resolution Delaware County Hazard Mitigation Plan
 - Zoning
9. **Solicitor's Report**
 - RATIFY MOTIONS from the February 21, 2022, Work Session
 - Amended Agenda to include Historic Preservation Ordinance overview and Western Suburbs Trails Summit Report.
 - Resolution 02-23-B Fee Schedule.
 - Full time employees to receive 10 days paid time off.
 - Approved to request our insurance coverage extended one additional month at the same

- rate, for time to review.
- Approved for EMC Ward/Transportation Committee Member and Recording Secretary Langa to attend the 2nd Quiet Zone preliminary meeting at the Lenni railyard.
- Resolution 02-23-C Llewellyn Road Planning Module
- Approved IT work to include the hard drive device and labor not to exceed \$1000.00.
- Resolution recognizing April 2023 as PA Safe Digging Month
- DCNR (Department of Conservation and Natural Resources) Resolution for Borough

10. Engineer's Report

- Valleybrook Road culvert start date
- Project updates

11. Mayor's Report

12. Committee Reports

- **School District/Education/Training/Library**
Chair Marta Driscoll, Members Clarke, Miller, Chestnut
- **Finance/Insurance**
Chair Laura M. Lim, Members Anderson, Timmins
 - Finance committee recommendation approvals
 - Consideration of approval for a Municipality Capital Committee
 - Consideration of approval 2023-2024 insurance
 - Consideration of approval for expense of an outlet designated for the office copier
 - Distribute 2022 Statement of Financial Interest due May 1, 2023
 - **Fire Company Finance subcommittee**
Chair Drew Baum, Member Lim
- **Nominating Vacancy**
Chair Bob Adams, Member Baum
- **Communications/Public Relations**
Chair Ginamarie Ellis, Members Lim, Sacks
- **Mayor's Event Committee**
Chair Ginamarie Ellis, Members Anderson, Sacks
 - Ribbon cutting ceremony March 20, 2023, at 6pm
 - Easter Egg Hunt March 25, 2023, rain date March 26, 2023. Volunteers requested.
- **Historical Committee**
Chair Susan Timmins, Members Anderson, Ieradi, Searl
- **Planning/Zoning**
Chair Susan Clarke, Members Driscoll, Baum
 - **Comprehensive Planning Sub-Committee**
Chair Susan Clarke, Members Baum, Driscoll, Mayor Ellis, Chris Leiser, John Lesky, Larry Paolletta, Ron Surkin, Fred Wood
 - This committee is working on developing an RFP (Request for Proposal) for a third party to assist with an update to the Comprehensive Plan.
 - Next Comprehensive Planning Committee meeting is March 15th @ 6:30 PM
- **Engineering/Construction/Inspections**
Chair Susan Clarke, Members Adams, Baum
- **Ordinance/Code Review**
Chair Susan Clarke, Members Baum, Driscoll, Ellis
 - Historical Ordinance review
 - Next meeting is March 28th @ 6:00 PM
- **Public Safety/Environmental**
Chair Bob Adams, Members Baum, Sacks
- **Borough Property/Parks/Open Space**
Chair Drew Baum, Members Lim, Sacks

- Chester Heights Community Park Walking Trail
- 2023 AARP Community Challenge Flagship Grant

- **Highways/Transportation**

Chair Robert Sacks, Member Ward

- Quiet zone report

- **Public Utilities/Trash/Recycling**

Chair Laura M. Lim, Members Anderson, Driscoll, Ellis

13. Old Business

- Escrow Release Request for \$1,674.25 for 31 Smithbridge

14. New Business

- Key fob/office access

15. Additional period for Public Comment

PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD

16. Upcoming Meetings:

Next Committee Meeting – March 13, 2023, at 6:30pm (if needed)

Comprehensive Planning Committee - March 15, 2023, at 6:30pm

Ordinance/Code Review - March 28, 2023, at 6:00pm

Next Work Session – March 20, 2023 to include Ribbon Cutting Ceremony

Next Regular Council Meeting – April 3, 2023

17. Adjournment

Land Development Dates:

8 Smithbridge, Plans submitted - October 3, 2022, Planning Commission Review - October 27, 2022, Extended on January 23, 2023, until April 23, 2023.

Westlake Plastics, Plans submitted - January 26, 2023, Planning Commission Review – January 26, 2023, extension needed April 26, 2023.