



BOROUGH OF CHESTER HEIGHTS

53 W Baltimore Pike 2nd floor
P. O. Box 658
Chester Heights, PA 19017

REGULAR COUNCIL MEETING AGENDA

March 6, 2023 7pm

EXECUTIVE SESSION at 6pm: In accordance with Act 84, the Sunshine Law, Council will meet in Executive Session to discuss the purchase/acquisition of the Powell Property located along Valleybrook Road.

- Call to Order/Pledge of Allegiance
- Roll Call
- **Executive Session 6pm:** In accordance with Act 84, the Sunshine Law, Council will meet in Executive Session to discuss the purchase/acquisition of the Powell Property located along Valleybrook Road.
- **Opportunity for the Public to Address Council**
PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD
 - Sarah Gibbons, Director of Family Support Line
- a. Approval of the Minutes from February 6, 2022, Regular Council Meeting and February 21, 2023, Work Session.
- b. Approval of December Cash Disbursements General Fund, Fire Protection, Liquid Fuels, ARPA Funds from February 7, 2023 through March 6, 2023.
- **Correspondence**
 - State Police Report
 - Resident correspondence
- **Inspector's Reports**
 - Building Inspector
 - Fire Marshal
 - Sewage Enforcement
 - EMC/Road Master
 - Resolution Delaware County Hazard Mitigation Plan
 - Zoning
- **Solicitor's Report**
 - RATIFY MOTIONS from the February 21, 2022, Work Session
 - Amended Agenda to include Historic Preservation Ordinance overview and Western Suburbs Trails Summit Report.
 - Resolution 02-23-B Fee Schedule.
 - Full time employees to receive 10 days paid time off.

- Approved to request our insurance coverage extended one additional month at the same rate, for time to review.
- Approved for EMC Ward/Transportation Committee Member and Recording Secretary Langa to attend the 2nd Quiet Zone preliminary meeting at the Lenni railyard.
- Resolution 02-23-C Llewellyn Road Planning Module
- Approved IT work to include the hard drive device and labor not to exceed \$1000.00.
- Resolution recognizing April 2023 as PA Safe Digging Month
- DCNR (Department of Conservation and Natural Resources) Resolution for Borough
- **Engineer's Report**
 - Valleybrook Road culvert start date
 - Project updates
- **Mayor's Report**
- **Committee Reports**
 - **School District/Education/Training/Library**
Chair Marta Driscoll, Members Clarke, Miller, Chestnut
 - **Finance/Insurance**
Chair Laura M. Lim, Members Anderson, Timmins
 - Finance committee recommendation approvals
 - Consideration of approval for a Municipality Capital Committee
 - Consideration of approval 2023-2024 insurance
 - Consideration of approval for expense of an outlet designated for the office copier
 - Distribute 2022 Statement of Financial Interest due May 1, 2023
 - **Fire Company Finance subcommittee**
Chair Drew Baum, Member Lim
 - **Nominating Vacancy**
Chair Bob Adams, Member Baum
 - **Communications/Public Relations**
Chair Ginamarie Ellis, Members Lim, Sacks
 - **Mayor's Event Committee**
Chair Ginamarie Ellis, Members Anderson, Sacks
 - Ribbon cutting ceremony March 20, 2023, at 6pm
 - Easter Egg Hunt March 25, 2023, rain date March 26, 2023, Volunteers requested
 - **Historical Committee**
Chair Susan Timmins, Members Anderson, Ieradi, Searl
 - **Planning/Zoning**
Chair Susan Clarke, Members Driscoll, Baum
 - **Comprehensive Planning Sub-Committee**
Chair Susan Clarke, Members Baum, Driscoll, Mayor Ellis, Chris Leiser, John Lesky, Larry Paolletta, Ron Surkin, Fred Wood
 - This committee is working on developing an RFP (Request for Proposal) for a third party to assist with an update to the Comprehensive Plan.
 - Next Comprehensive Planning Committee meeting is March 15th @ 6:30 PM
 - **Engineering/Construction/Inspections**

- Chair Susan Clarke, Members Adams, Baum
 - **Ordinance/Code Review**
Chair Susan Clarke, Members Baum, Driscoll, Ellis
 - Historical Ordinance review
 - Next meeting is March 28th @ 6:00 PM
 - **Public Safety/Environmental**
Chair Bob Adams, Members Baum, Sacks
 - **Borough Property/Parks/Open Space**
Chair Drew Baum, Members Lim, Sacks
 - Chester Heights Community Park Walking Trail
 - 2023 AARP Community Challenge Flagship Grant
 - **Highways/Transportation**
Chair Robert Sacks, Member Ward
 - Quiet zone report
 - **Public Utilities/Trash/Recycling**
Chair Laura M. Lim, Members Anderson, Driscoll, Ellis
 - Old Business
 - Escrow Release Request for \$1,674.25 for 31 Smithbridge
 - New Business
 - Key fob/office access
 - Additional period for Public Comment
PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD
 - Upcoming Meetings:
 - Next Committee Meeting – March 13, 2023, at 6:30pm (if needed)
 - Comprehensive Planning Committee - March 15, 2023, at 6:30pm
 - Ordinance/Code Review - March 28, 2023, at 6:00pm
 - Next Work Session – March 20, 2023 to include Ribbon Cutting Ceremony
 - Next Regular Council Meeting – April 3, 2023
 - Adjournment
- Land Development Dates:**
8 Smithbridge, Plans submitted - October 3, 2022, Planning Commission Review - October 27, 2022, Extended on January 23, 2023, until April 23, 2023.
Westlake Plastics, Plans submitted - January 26, 2023, Planning Commission Review – January 26, 2023, extension needed April 26, 2023.