



BOROUGH OF CHESTER HEIGHTS
53 W Baltimore Pike 2nd floor
P. O. Box 658
Chester Heights, PA 19017
Regular Council Meeting Agenda
March 2, 2026

Executive Session: In accordance with Act 84, the Sunshine Law, that the Council will meet in Executive Session discussing matters of litigation starting at 6:00 PM.

- 1. Call to Order | Pledge of Allegiance**
- 2. Roll Call**
- 3. Consider Motion, Resolution #2026.03.C – Censuring Councilmember Marta Driscoll**
- 4. Public Comment**
- 5. Approval of the Meeting Minutes – February 2, 2026**
- 6. Approval of Cash Disbursements from February 3rd through March 2nd, 2026**
- 7. Secretary’s Report**
- 8. Solicitor’s Report**
 - a. Consider Motion, Wawa Stipulation**
 - b. Consider Motion, Resolution #2026.03.A Public Officials**
 - c. Open Project Report**
- 9. Engineer’s Report**
 - a. Consider Motion, 9 Ivy Lane – application for Minor subdivision – lot line change**
 - b. HSIB update**
 - c. Powell Tract Access Update**
 - d. Road Program – Approval to go to Bid**
 - e. Consider Motion, Rose Hill Release #12**
 - f. Consider Motion, to award Smithbridge Road Sanitary Sewer Improvement project to Wexcon.**
 - g. Open Project Report**
- 10. INSPECTOR’S REPORTS**
 - a. Fire Marshal**
 - b. Roadmaster | EMC**
 - c. Zoning Officer**
- 11. COMMITTEE REPORTS**
 - a. Administration**
 - i. Public Comment Policy – Hudak**



- ii. Consider Motion, to approve QuickBooks training for Secretary not to exceed \$900 – Hudak
- iii. Consider Motion, to approve purchase of Canva Pro not to exceed \$200 - Hudak

b. Infrastructure and Public Works

c. Law and Ordinance

- i. Consider Motion, Resolution #2026.03.B Amendment to Fee Schedule
- ii. Consider Motion, to adopt a professional services agreement for all land use & conditional use applications - Young

d. Public Safety

e. Community Engagement

- i. Merrill Gardens – Attorney Letter Update
- ii. CRC Watershed Update
- iii. CPR Class Update
- iv. BirdTown PA
- v. CRC Watershed Cleanup
- vi. Easter Egg Hunt – Save the Date – Event preparation
- vii. Library Report

f. Finance

- i. Powell Park – Loan Payoff to The Conservation Fund in the amount of \$1,983,333.53 – Ratify Motion, to Transfer \$150,000 from Citadel Money Market Account to Citadel General Fund Account – Young
- ii. Admiral Search & Abstract in the amount of \$88.75 for satisfaction of mortgage letter and recording – Young
- iii. Ratify Motion, Gallagher Insurance Renewal Policy - \$10,000 increase.

12. Old Business

- a. Grant Report - Driscoll

13. New Business

- a. Consider Motion to Approve APMM Membership – Approval of a \$200 annual membership for the Borough Secretary to join the Association of Pennsylvania Municipal Management (APMM) to support professional development and mentorship with municipal Chief Administrative Officers – Driscoll
- b. Consider Motion to authorize Council President to execute the letter of support on behalf of the Chester Heights Borough. For Concord



Township's Municipal Assistance Program (MAP) grant application to partially fund a comprehensive update to the Township's Comprehensive Plan

14. Public Comment

15. Adjournment