



BOROUGH OF CHESTER HEIGHTS
53 W Baltimore Pike 2nd floor
P. O. Box 658
Chester Heights, PA 19017
Mandatory Organization Meeting Agenda
January 5, 2026

6:15 PM Oaths of Office: Honorable Magisterial Judge Jennifer DiPillo to administer the Oaths of Office:

- 1. Swearing in of Mayor Elect: Jeanne L. Montgomery**

- 2. Swearing in of Council Elect: Marta Driscoll**
Jeffrey Durst
Jonathan Lawlor
Sangeetha Patel

- 3. Swearing in of the Borough Treasurer and Assistant Treasurer and Secretary**
- 4. Mandatory Organization Meeting Starting at 7:00PM**
- 5. Mayor to Call Meeting to Order | Pledge of Allegiance**
- 6. Roll Call**
- 7. Nomination for Council President**
- 8. Nomination for Council Vice President**
- 9. Nomination for Council Pro Tem**
- 10. Council President to preside over meeting**
- 11. Appointment of Borough Officials**
 - a. Borough Solicitor**
 - b. Borough Engineer**
 - c. Borough Zoning Solicitor**
 - d. Borough Code Enforcement Officer**
 - e. Borough Zoning Officer**
 - f. Borough Electrical Inspector**
 - g. Borough Fire Marshal**
 - h. Borough Open Records Officer**
 - i. Borough Roadmaster | EMC**
 - j. Borough Animal Control Officer**
 - k. Vacancy Board Chair**
- 12. Planning Commission Members**
 - a. 2 appointments – 4 Year Term**
- 13. Other Business**
 - a. Consider Motion – Council Meeting Rules**
- 14. Adjournment**



BOROUGH OF CHESTER HEIGHTS

**53 W Baltimore Pike 2nd floor
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Regular Council Meeting Agenda
January 5, 2026**

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Approval of Cash Disbursements December 2nd 2025, through January 5th, 2026.**
 - a. General Fund in the amount of \$35,461.62**
 - b. Liquid Fuels Fund in the amount of \$40,729.02**
 - c. Fire Protection Fund – Balance Sheet Only**
 - d. ARPA Fund in the amount of \$11,072.24**
- 5. Secretary’s Report**
- 6. Engineer’s Report**
- 7. Solicitor’s Report**
- 8. Inspector’s Report**
 - a. Building Inspector**
 - b. Zoning Officer**
 - c. Fire Marshal**
 - d. Roadmaster | EMC**
- 9. Committee Reports**
 - a. Library Report**
- 10. Old Business**
 - a. Consider Motion – 82 Baltimore Pike (Verizon) – HVAC Permit Revision**
- 11. New Business**
 - a. Consider Motion – To advertise the Council vacancy due to the election of Jeanne Montgomery as Mayor – term ending December 31, 2027.**
 - b. Consider Motion – To advertise the Zoning Hearing Board vacancy due to the election of Jonathan Lawlor to Council.**
 - c. Consider Motion – To advertise the current vacancies on the Planning Commission.**
 - d. 2025 Fire Chief’s report**
- 12. Public Comment**
- 13. Adjournment**