



BOROUGH OF CHESTER HEIGHTS

53 W Baltimore Pike 2nd floor

P. O. Box 658

Chester Heights, PA 19017

Regular Council Meeting Agenda

February 5, 2024

1. Moment of Silence | Pledge of Allegiance
2. Roll Call
3. Ratify Resolution 2024.01.B Anne Searl filling Council Vacancy due to Bob Adams resignation on January 15, 2024.
4. Consider Motion: Resolution 2024.01.B make a motion to change number to 2024.01.D
5. Ratify Resolution 2024.01.D Anne Searl filling Council Vacancy due to Bob Adams resignation on January 15, 2024.
6. Oath of Office: Anne Searl to fill Council Vacancy
7. Public Comment: Please State Your Name and Address
8. Approval of Meeting Minutes by Motion
 - a) January 2nd Organizational Meeting
 - b) January 2nd Regular Council Meeting
 - c) January 22nd Work Session Meeting
9. Approval of Cash Disbursements from January 3rd through February 5th 2024, by Motion
 - a) General Fund
 - b) Liquid Fuels Fund
 - c) Fire Protection Fund
 - d) ARPA
10. Solicitor's Report
11. Engineer's Report – County Aid Application – Resolution #2024.02.A
12. Fire Marshal Report
13. Road Master Report
14. Mayor's Report

COMMITTEE REPORTS

15. FINANCE & ADMINISTRATION – Councilmember Driscoll

- a) Finance
 - Move funds from GF to The Open Space Fund to match the full \$280K that we have committed to the purchase of the Powell Property.
 - Insurance Update
 - Consider Motion that all advertisers in the Borough Newsletter must be in good standing with the Borough and have no outstanding fees or tax debt.
 - Consider Motion Escrow Release for 24 Ivy Mills Land Disturbance
- b) Administration



- Consider Motion – to authorize Secretary to advertise the Open Administrative Assistant position in the Delaware County Times.

c) Vacancy

- Resolution to Appoint Johnathan Lawlor to the Zoning Hearing Board.
Resolution #2024.02.B ZHB Resolution to fill Vacancy

16. COMMUNITY ENGAGEMENT – Councilmember Montgomery

- a) Correspondence (Secretary)
 - State Police Report December 2023
- b) Events Update
- c) Library Report
- d) Social Media Policy – Review – Comments – Consider Motion
- e) Newsletter Deadline 02.10.2024

17. PUBLIC SAFETY – Councilmember Hudak

- a) Planning – Planning Commission Summary
- b) Sub Committee – Fire Inspections Update– “Fire Marshal”
- c) Chester Heights Fire Company January 2024 Report

18. INFRASTRUCTURE (PUBLIC WORKS) – Councilmember Young

- a) Replace park sign not to exceed \$300, with a plan to replace other vandalized signs (Mayor)
- b) Powell Property Next Steps (Councilmember Driscoll)
- c) Aston Request to replace the Light at Lenni & Llewelyn to an LED light.

19. Old Business:

- a) Ratify Motion GD Houtmann to finalize the three (3) projects for completion including: the Walking Trail, the Land Disturbance permit and the Powell Property final review and sealing of the survey plans.
- b) Ratify Motion approving Catania Engineering, Mike Ciocco, S.E.O. to complete Old Quarry Knoll and Rose Hill projects.
- c) Ratify Motion to approve the previous signer paperwork to be submitted by Drew Baum, and the new signers Marta Driscoll and Jeanne L. Montgomery for WSFS.
- d) Ratify Motion to approve signer paperwork for the new signers Marta Driscoll and Jeanne L. Montgomery for Santander Bank.
- e) Ratify Motion, to approve the signing of the Awarded Small Sewer Grant.
- f) Ratify Motion to approve Resolution #2024.01.C a Resolution adopting Roberts Rules of Order.



- g) Ratify Motion to authorize Solicitor Baumler to draft an ordinance for review to adopt the corrected and updated building and fire codes in compliance with Pennsylvania's codes.

20. New Business:

21. Additional Period For Public Comment: Please State Your Name and Address

22. ADJOURNMENT

Upcoming Meetings

February 12TH – Committee Meeting

February 22ND – Planning Commission Meeting

February 26TH – Work Session Meeting

Borough Office Closed February 19TH Presidents Day

Land Development Dates:

479.Valleybrook Road: Plans Received