



**BOROUGH OF CHESTER HEIGHTS**

53 W Baltimore Pike 2<sup>nd</sup> floor  
P. O. Box 658  
Chester Heights, PA 19017

**REGULAR COUNCIL MEETING AGENDA  
August 7, 2023, 7 PM**

EXECUTIVE SESSION 6:30 pm: In accordance with Act 84, the Sunshine Law, Council will meet in Executive Session before the meeting to discuss Real Estate Matters – Powell Property acquisition located at 229 Valleybrook Rd, 15 Smithbridge – property use, and Old Quarry Knoll Octoraro Terrace – permits.

1. Moment of Silence/Pledge of Allegiance
2. Roll Call  
EXECUTIVE SESSION 6:30 pm: In accordance with Act 84, the Sunshine Law, Council will meet in Executive Session before the meeting to discuss Real Estate Matters – Powell Property acquisition located at 229 Valleybrook Rd, 15 Smithbridge Road – property use, and Old Quarry Knoll – Octoraro Terrace – permits.
3. Opportunity for the Public to Address Council  
PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD
4. Approval of the Minutes from June 5, 2023 Regular Council Meeting and the July 10, 2023, Regular Council Meeting
5. Approval of August Cash Disbursements: General Fund, Liquid Fuels, from July 11, 2023, through August 7, 2023.
6. Correspondence
7. Inspector’s Reports
  - Building Inspector
  - Fire Marshal
  - Sewage Enforcement
  - EMC/Road Master
  - Zoning
8. Solicitor’s Report
  - Recycling Day Resolution
9. Engineer’s Report
  - Update on Community Park Walking Trail
10. Mayor’s Report
11. Committee Reports
  - **School District/Education/Training/Library**  
Chair Marta Driscoll, Members Clarke, Miller, Chestnut
  - **Finance/Insurance**  
Chair Laura M. Lim, Members Anderson, Timmins

- Budget vs Actual Reports
  - Announce Finance Committee Meeting August 14, 2023
    - **Fire Company Finance subcommittee**  
Chair Drew Baum, Member Lim
    - **Nominating Vacancy**  
Chair Bob Adams, Member Baum
    - **Communications/Public Relations**  
Chair Ginamarie Ellis, Members Lim, Sacks
    - **Mayor’s Event Committee**  
Chair Ginamarie Ellis, Members Anderson, Sacks
    - **Historical Committee**  
Chair Susan Timmins, Members Anderson, Ieradi, Searl
    - **Planning/Zoning**  
Chair Susan Clarke, Members Adams, Baum
    - **Engineering/Construction/Inspections**  
Chair Susan Clarke, Members Adams, Baum
    - **Ordinance/Code Review**  
Chair Susan Clarke, Members Baum, Driscoll, Ellis
      - Committee Recommendation/Motion on Comprehensive Plan Update  
Consultant Update on the Historic Preservation ordinance.
    - **Public Safety/Environmental**  
Chair Bob Adams, Members Baum, Sacks
    - **Borough Property/Parks/Open Space**  
Chair Drew Baum, Members Lim, Sacks
      - Delco Green Grant Update
    - **Highways/Transportation**  
Chair Robert Sacks, Member Ward
    - **Public Utilities/Trash/Recycling**  
Chair Laura M. Lim, Members Anderson, Driscoll, Ellis
      - Announce Recycling Day Information
12. Old Business
13. New Business
- Official Appointment Of Darlene Kurten as Administrative Assistant
  - Personnel Matters due to possible temporary staffing for Borough address corrections
14. Additional period for Public Comment  
PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD
15. Upcoming Meetings
- **New Work Session Meeting – August 21, 2023, 7 PM**
  - **Next Regular Council Meeting – September 5, 2023, 7 PM**
16. Adjournment

**Land Development Dates:**

**8 Smithbridge**, Plans submitted - October 3, 2022, Planning Commission Review - October 27, 2022, Extended on January 23, 2023, until April 23, 2023, extended until October 20, 2