



BOROUGH OF CHESTER HEIGHTS

53 W Baltimore Pike 2<sup>nd</sup> floor

P. O. Box 658

Chester Heights, PA 19017

Regular Council Meeting Agenda

August 12, 2024, at 7:00 pm

**EXECUTIVE SESSION 6:30PM: In accordance with Act 84, the Sunshine Law, Council will meet in Executive Session before the meeting to discuss personnel matters and potential litigation.**

1. Call to Order | Pledge of Allegiance
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
  - a. July 1, 2024, Regular Council Meeting Minutes
  - b. July 22, 2024, Work Session Meeting Minutes
5. Approval of Cash Disbursements – July 2, 2024, through August 12, 2024
  - a. General Fund
  - b. Liquid Fuels
  - c. Fire Protection – Balance Sheet Review
  - d. ARPA Fund – Balance Sheet Review
6. Secretaries Report
  - a. Multiple Pieces of Correspondence Updates
7. Solicitor’s Report
  - a. Quiet Zone Update
  - b. Draft Historical Preservation Ordinance Review Update
  - c. “Catch All” Ordinance Update – Hearing September 3<sup>rd</sup>.
8. Engineer’s Report
  - a. Walnut Hill Utility Discussion – Oversight Agreement
  - b. Valleybrook Road –Emergency Pipe Repair
9. Mayor’s Report
10. Fire Marshal Report
11. Zoning Officer Report
12. Building Code Official’s Report
13. COMMITTEE REPORTS
  - a. Finance and Administration
    - i. Fraud – Account Status
    - ii. Consider Motion – To adopt depository for the Borough - Citadel
    - iii. Consider Motion to apply for a Borough Credit Card – to replace Debit Card Use
      1. Authorize Users
    - iv. Consider Motion to move \$5.00 into the General Fund Savings Account
    - v. Consider Motion to Open (#1) Money Market Account for General Funds
    - vi. Consider Motion to move \$300,000 from General Fund Checking Account into the (#1) Money Market Account for General Funds



- vii. Consider Motion to close Santander – General Fund and move all funds into (#1) Money Market for General Funds
  - viii. Change Premier Payroll, Municipality to new Citadel General Fund Checking Account
  - ix. Consider Motion to Open (#2) Money Market Account for Infrastructure
    - x. Consider Motion to Close Santander Infrastructure Account and Move all funds into the new (#2) Money Market – Infrastructure Account
    - xi. Consider Motion to Open (#3) Money Market Account for ARPA Funds
    - xii. Consider Motion to Close Santander ARPA Fund Account and move all funds into the new (#3) Money Market ARPA Fund Account
  - xiii. Consider Motion - \$100,000 Bond for Christiana Barbour – Amount \$350.00
  - xiv. FY25 Budget Introduction
  - b. Community Engagement
    - i. Open Events for remaining 2024
    - ii. Final Articles for Newsletter
    - iii. Open Space Mini Pros – Update
    - iv. Recycling Day – September 21<sup>st</sup> - Update
  - c. Public Safety
    - i. Consider Motion – Funds for Emergency Road Closures
    - ii. Police Monthly Report
    - iii. Fire Company Report
  - d. Infrastructure and Public Works
- 14. Old Business
  - 15. New Business
  - 16. Public Comment
  - 17. ADJOURNMENT

#### Upcoming Meetings

Work Session Meeting | August 19, 2024

Planning Commission Meeting | August 22, 2024

Regular Council Meeting | September 3, 2024

Committee Meeting | September 9, 2024, | As Needed