



BOROUGH OF CHESTER HEIGHTS

53 W Baltimore Pike 2nd floor
P. O. Box 658
Chester Heights, PA 19017
Work Session Agenda
April 15, 2024 at 7:00 pm

1. Moment of Silence | Pledge of Allegiance
2. Roll Call
3. Introduction – Christiana Barbour – New Administrative Assistant
4. Public Comment: Please State Your Name and Address
5. LSA Grant – Powell Property Review – Robyn Jeney – Commitment Letter Approval
6. 479 Valleybrook Road - Presentation
7. Solicitor’s Report
 - a. 36 Baltimore Pike – Tax Assessment Appeal
 - b. Review Ordinance – Fire Code – Adopting the IFC 2018
 - c. “Conflict of Interest” Clarification
8. Engineer’s Report
9. Old Business
 - a. Barbacane Thornton & Company – Engagement Letters – Consider Motion – President Driscoll
 - b. Employee Manual – Councilmember Searl
 - c. First Bank CD – (Malvern Bank) – Maturity – President Driscoll
 - d. Fire Inspectors – Request to hire additional inspectors – Fire Marshal
 - e. Financial Responsibility – Councilmember Baum
 - f. Walking Trail Update – Chair Young
10. New Business
 - a. Appointment of Historical Preservation Ordinance Subcommittee – President Driscoll
 - b. Updated Job Descriptions of Borough Secretary and Treasurer – President Driscoll
11. Additional Period for Public Comment
12. ADJOURNMENT

UPCOMING MEETINGS

Planning Commission Meeting – April 25, 2024 @ 7:00 PM

Regular Council Meeting – May 6, 2024 @ 7:00 PM

Committee Meeting – May 13, 2024 @ 6:30 PM – as needed

Work Session Meeting – May 20, 2024

Land Development Dates:

479.Valleybrook Road: Plans Received 01.02.2024, Plans reviewed 01.25.2024, Revised Plans received 02.08.2024, Revised Plans 02.12.2024 (incomplete), DCPC Ltr Received 02.20.2024, Extension Letter 06.01.2024, Revised Plans Received 03.11.2024.