

**BOROUGH OF CHESTER HEIGHTS**  
**DELAWARE COUNTY, PENNSYLVANIA**  
**COMMONWEALTH OF PENNSYLVANIA**

**INSTRUCTIONS TO BIDDERS**

It is the intent of Council of Chester Heights Borough to accept bid proposals for the removal of snow from Borough roads. The Board reserves the right to reject any and all bids and to accept the proposal which, in their opinion, will best benefit the Borough. The Board further reserves the right to waive any informalities in the bidding. All proceedings are to be in strict compliance with the applicable provisions of the Pennsylvania Borough Code and any instructions to bidders, whether verbal or written, the applicable state regulations shall prevail as fully as if they had been incorporated in their entirety.

**BID PROCEDURE**

Bid proposals will be considered only if they are submitted on the form provided by and available from the Borough. Proposals shall be submitted to the Borough Secretary not later than **Monday, at 3:00 p.m., October 26, 2019**. Each proposal shall be submitted in a plain envelope bearing the following: name of bidder, addressed to Chester Heights Borough, P. O. Box 658, 222 Llewelyn Road, Chester Heights, PA 19017-0658, and clearly marked "Snow and Ice Removal Proposal".

All bid proposals shall be firm and not subject to withdrawal for a period of twenty (20) days after the date of opening. Bidders may submit any additional information which may aid the Board in determining which proposal is most advantageous to the Borough.

In the event the successful bidder shall fail to comply with the provisions of his contract, or fail to sign a written contract within ten (10) days after the date of award, then the Borough shall be entitled to consider the contract null and void and may terminate the contract and seek all damages to which the Borough may be entitled under the laws of the Commonwealth of Pennsylvania. All bid prices shall be submitted without taxes from which the Borough is exempt.

**BID FORM**

**PROPOSAL TO FURNISH SNOW AND ICE REMOVAL**

**SERVICES TO CHESTER HEIGHTS BOROUGH**

Bidder's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_

TO: CHESTER HEIGHTS BOROUGH COUNCIL  
BOROUGH OF CHESTER HEIGHTS  
P. O. BOX 658  
222 LLEWELYN ROAD  
CHESTER HEIGHTS, PENNSYLVANIA 19342

We hereby propose to furnish the following snow and ice removal services in accordance with the Snow and Ice Removal Specifications (2020-2021), or equivalent specifications, as follows:

**Price per Ton of salt:**

Rate per hour for each Truck and/or snow removal apparatus or vehicle.

Rate Per Hour: \_\_\_\_\_

PLEASE IDENTIFY THE MODEL , YEAR OF TRUCK(S), LENGTH OF SNOW BLADES ON EACH VEHICLE, WEIGHT OF VEHICLE AND EQUIPMENT THAT YOU WILL USE TO REMOVE SNOW AND/OR ICE IN THE BOROUGH, PLEASE ATTACH SEPARATE PAGE IF NECESSARY \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROVIDE THE ADDRESS OF INSURANCE COMPANY PROVIDING LIABILITY INSURANCE COVERAGE \_\_\_\_\_  
\_\_\_\_\_

AMOUNT OF INSURANCE COVERAGE \_\_\_\_\_

CERTIFICATE OF INSURANCE FOR MINIMUM OF ONE MILLION DOLLARS (\$1,000,000.00) WITH CHESTER HEIGHTS BOROUGH, ELECTED OFFICIALS

AND EMPLOYEES NAMED AS AN ADDITIONAL INSUREDS \_\_\_\_\_  
\_\_\_\_\_

ATTACH PHOTOCOPY OF VALID OPERATOR(S)'S LICENSE(S)

ATTACH ADDITIONAL SHEETS AS NECESSARY

Accompanying this proposal is the appropriate certificate of insurance as noted above.

Notary Seal

SIGNED \_\_\_\_\_

FIRM NAME \_\_\_\_\_

DATE \_\_\_\_\_