

**Minutes of the Work Session
Of the Borough of Chester Heights
222 Llewellyn Road
Chester Heights, PA 19017**

October 28, 2019

MEMBERS PRESENT	Drew Baum, President Steve Coccozza, Vice President Jordan Goldberg, Pro Tem Stacey Smith, Mayor Philip Block, Ph.D. Susan Clarke Ginamarie M. Ellis
OFFICIALS PRESENT	Gerald C. Montella, Esq., Solicitor Matthew Houtmann, P.E.
CALL TO ORDER	President Baum called the public meeting to order at 7:00 p.m. and led those in attendance in the reciting of the Pledge of Allegiance.
<u>PUBLIC COMMENT</u>	No comment.
2020 PROPOSED BUDGET	Vice President Coccozza presented council with the 2020 Budget Calendar and Four 2020 Proposed Budgets.

2020 Budget Calendar:

First Action: Prepare Budget for 2020

Second Action: October 28, 2019, WS Meeting, Proposed Budget Presentation.

Third Action: November 4, 2019, RC Meeting, Adoption of Proposed Budget.

Fourth Action: November 4, 2019, RC Meeting, Advertise proposed budget notice, stating where the public can examine for 10 calendar days. If estimated budget receipts are less than \$50,000 then simply post copy of the budget in secretary's office, newspaper advertisement not required.

Fifth Action: November 4, 2019, RC Meeting, Advertise proposed tax ordinance if rates are to increase.

Sixth Action: December 4, 2019, RC Meeting, Revision and completion of budget.

Seventh Action: December 4, 2019, RC Meeting, Adopt budget and tax ordinance resolution/ordinance (can be done at same meeting), no later than December 31, 2019.

2020 CHESTER HEIGHTS BOROUGH PROPOSED GENERAL FUND BUDGET:

Revenue \$ 953,656.62

Expenditures \$ 799,475.52

2020 CHESTER HEIGHTS BOROUGH PROPOSED FIRE PROTECTION BUDGET:

Revenue \$ 89,788.83

Expenditures \$ 84,000.00

2020 CHESTER HEIGHTS BOROUGH PROPOSED LIQUID FUELS BUDGET:

Revenue \$ 111,728.15

Expenditures \$ 95,000.00

2020 CHESTER HEIGHTS BOROUGH PROPOSED OPEN SPACE AQUISION BUDGET:

Revenue \$ 310,600.00

Expenditures \$ 310,000.00

**BOROUGH PROPERTY/
PARKS/OPEN SPACE**

Councilwoman (Clarke) Presents Title 8 Chapter 14 of Borough's Codes for concern over Scott's Lawn Care. Solicitor Montella adds there is a threshold for services of \$11,100, which we did not exceed, suggests that lawn care has multiple jobs, grass cutting, screening/fertilization/aeration/mulch, storm drain cleaning and possible services that will be needed for special projects. Councilwoman (Clarke) and Solicitor Montella agree that once threshold is passed (\$11,100) that three telephonic bids can lower cost.

**2020 MEETING
DATES**

Council was presented with a list of dates for the 2020 Meeting Date's for review.

OLD BUSNIESS

President Baum, Councilman (Block) Announces Fire Departments Finance Meeting on October 29, 2019. Also, Sam Iannucci President of the Fire Company, announces Air Packs Grant was awarded to Fire Department for \$108,000.

NEW BUSINESS

No Report

PUBLIC COMMENT

Larry Ward
64 Bishops Dr

The Fire Company had applied for a FEMA SAFER Grant that would go towards recruitment & retention of members, but we were not successful in obtaining the grant. We will apply again for it again next year.

ADJOURNMENT

Upon motion (Ellis/Goldberg) council unanimously voted to adjourn the meeting at 7:29 pm.

Land Development Dates- S. B. Conrad/31 Smithbridge - Submitted Plans 12/18/18,
Reviewed Planning Commission 10/25/10 Extension – January
14, 2020

Respectfully Submitted,

Darlene Kurten
Recording Secretary