

**Minutes of the Work Session  
Of the Borough of Chester Heights  
222 Llewelyn Road  
Chester Heights, PA 19017  
June 25, 2018**

Members Present    Drew Baum, President  
                            Jordan Goldberg, Pro Team  
                            Theresa Agostinelli  
                            Philip Block, Ph.D.  
                            Susan H. Clarke

Officials Present    Gerald C. Montella, Esq., Solicitor

Call to Order        President Baum called the public meeting to order at 7:05 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.

Public to Address Council

Marta A Driscoll    Ms. Driscoll stated that she represents Chester Heights Neighbor's  
458 A Lenni Road    Alliance. Chester Heights Neighbor's Alliance has received a few  
                            complaints from residents regarding the condition of Lenni Road.  
                            Ms. Driscoll stated she reached out to Aqua, Penn DOT and  
                            SEPTA to gather information on behalf of the community. Aqua  
                            stated that a permanent trench fill will be done within the month on  
                            Lenni Road. Penn DOT stated they are scheduled to be completed  
                            by August 31<sup>st</sup>, 2018. PennDOT will be paving Lenni Road by the  
                            end of the year. SEPTA will be grading Lenni Road and will have  
                            Lenni Road closed for 4 months starting in mid-August. SEPTA  
                            and PennDOT will reach out the public before the work is started.

Trademark            Solicitor Montella stated Mark A. Garzia, Esq. sent a letter  
Application/Logo    to the Borough. Mark A. Garzia, Esq. is seeking an update with  
                            regards to the application with the US Paton for the trademark for  
                            the logo he filed on behalf of the Borough in 2017.

SEPTA Letters of    Solicitor Montella stated SEPTA sent letters regarding letters  
Concurrence        of concurrence for Mr. Houtman to review and make  
                            recommendations regarding the plan for SEPTA/Wawa Rail Line is  
                            consistent with the Borough Flood Management Plan. Will review  
                            at the next council meeting.

- Darlington Square Solicitor Montella stated that Mr. Ciocco reviewed the plans for the Darlington Square Passageway. Upon review Mr. Ciocco concluded there are no zoning issues. He did mention the private parties could create an easement. Mr. Ciocco will approve the land disturbance plan.
- Appointment of Open Records Officer Upon motion (Block/Goldberg) council approved the appointment of Megan Killian as Open Records Officer for the Borough of Chester Heights.
- Open Space Councilwoman Clarke stated Chester Heights Borough started an Open Space Fund in in 2017. Currently there is \$25,000 in the Open Space Fund. Councilwoman Clarke stated she gathered information from the Delaware Valley Regional Planning Commission. Information gathered from the website provides municipalities that have Open Space programs. The Open Space Committee will review the information gathered by Councilwoman Clarke.
- Email Transfer President Baum suggested to move the issue of the email transfer to the next council meeting.
- Stray Dog Contract Update Mrs. Timmins reported that she and Mayor Smith attended a meeting concerning the Stray Dog Contract. In July 2016 Chester Heights Borough entered into a Stray Dog Contract with Brandywine Vet Hospital. Brandywine Vet Hospital will care for the dog for 10 days only. \$105.00 monthly reservation fee (will cover 3 days), after 3 days additional \$35.00 per day, Kennel Cough & Rabies Fee \$92.00. If dog stays more than 2 days, Fecal Test Fee \$35.00. Chester Heights Borough averages 1-3 dogs a Year. Representatives at the meeting expressed concerns of what options are available for dogs that exceed the 10-day stay.
- Office Computers President Baum stated there have been specs regarding the new computers. Sam Iannucci stated that the computers have been narrowed down. Sam Iannucci will reach out to Dell to get the computers ordered.
- PECO Street Light Purchase Information President Baum presented pricing information with regards to the purchase of street lights. The Borough is looking into buying the street lights from PECO and installing LED lights. President Baum recommended council investigate switching to LED and how much the Borough would save.
- Old Business No report.

New Business Mr. Ward stated there was a large tree that fell on Mattson and Valleybrook. Penn DOT cleared the tree.

Additional Period  
For Public Comment Ms. Driscoll stated that the actual total budget revenue was \$674,000. Marta Driscoll stated that 50% of that is pass thru so it goes to the developers and engineering. Ms. Driscoll recommended that the borough could possibly utilize the borough's transfer tax for the Open Space Fund.

Adjournment Upon Motion (Goldberg/Agostinelli) council unanimously voted to adjourn the meeting at 8:05 p.m.

### **Land Development Dates**

**S.B Conrad/CH Market-** Submitted Plans 2/18/10, Reviewed Planning Commission 3/25/10 Extension 8/19/2018