

**Minutes of the Work Session  
Of the Borough of Chester Heights  
222 Llewelyn Road  
Chester Heights, PA 19017**

**March 27, 2017**

MEMBERS PRESENT      Susan H. Clarke, President  
Anne C. Searl, Pro Tem  
Philip Block, Ph.D.  
Marta Driscoll  
Jeffrey D. Durst  
Joseph McIntosh, Esq.

OFFICIALS PRESENT      Frank Daly, Esq., Solicitor  
Matt Houtman, P.E., Engineer

ROLL CALL                      President Clarke announced that all members of council, except Councilman Goldberg and Mayor Carroll, the engineer and the borough engineer, were present.

CALL TO ORDER              President Clarke called the public meeting to order at 7:00 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.

PUBLIC TO ADDRESS  
COUNCIL

BILL PASCAL  
360 LENNI ROAD

Mr. Pascal asked if the engineer could provide an update on what are the current issues with the Stoney Bank Road and Baltimore Pike Traffic Light.  
Mr. Houtman provided information from the January 11, 2017 inspection report from Charles A. Higgins & Sons, Inc. The report indicated overhead wires are rubbing on the S/W corner mast arm. The pre-emption does not trigger on Stoney Bank Road or E/B Baltimore Pike. Pavement markings on Lydia Hollow Drive are faded. The E/B Rt. 1 volume density loop lead-in is broken. S/W and S/E corner mast arm pole foundations have minor cracks. The report suggests to install 4 Traficam wide-view cameras to replace roadway loops.

SAM IANNUCCI  
FIRE COMPANY

Mr. Iannucci, the President of the Fire Company, announced there will be a vehicle rescue drill on Thursday night, if anyone wants to attend. The fire company will be having a seventieth anniversary event on Saturday night.

ZONING HEARING President Clarke asked council what direction they wanted to take concerning the appointment of the Zoning Hearing Board appointment vacancy for Peter Driscoll. Council gave their opinion that it would be appropriate to appoint Peter Driscoll as the alternate member of the Zoning Hearing Board and Cynthia McNicholas as the full-time member. President Clarke will discuss this with Peter Driscoll and Cynthia McNicholas.

MARYANN FURLONG Ms. Furlong asked if there is any type of conflict to have spouses  
10 BONNIE LANE serve as a council position and a zoning board member. Solicitor Daly stated that there nothing in the codes that would prevent it.

TROOPER GREENE Trooper Timothy Greene of Media State Police Barracks reported that there was an incident at Madison Apartments where a masked man approached a female at gunpoint, there was a struggle and the male fled. The state police are working with the Delaware State Police because they have had similar incidents. Trooper Greene reported that the state police are patrolling the area with marked and unmarked cars. There is an increase in daytime burglaries in the local communities, most of the incidents occur in the early morning.

TREE PLANTING Councilwoman Searl asked council to consider a tree planting on earth day in one of the borough's park in honor of Jim Miller and to give residents free tree seedlings.

COMMUNITY DAY Council decided to start planning for a Community Day in the spring of 2018.

MOTION Upon motion (MacIntosh/Durst) council voted to plan Community Day at the park in the spring of 2018.

ENGINEER REPORT Mr. Houtman provided council with a written list of residential addresses that would be eligible to have sewer tie-in on Llewellyn Road. The engineer and solicitor will follow up with the Southwest Sewer Authority concerning the availability for other residents. President Clarke asked the engineer to provide a list of residents that could tie-in to public water along Valleybrook Road. The utility company has indicated that a number of residents approximately thirty along Llewellyn Road are not able to tie-in the force main along Llewellyn Road.

NEWSLETTER	President Clarke reviewed various articles for the spring/summer newsletter and asked all council members to have the articles ready for the April 3 <sup>rd</sup> council meeting.
FLASHING RADAR SPEED SIGNS	Mr. Ward did obtain pricing for the flashing radar speed signs that would be approximately \$2,000.00 per sign. The batteries will need to be rotated once a week.
HIGHLAND RESERVE	Mr. Houtman reported that he has completed the final inspection at the Highland Reserve and has submitted his final invoice. Once council receives all final invoices council can consider to release the maintenance bond and close out the escrow account.
ARBOUR SQUARE	Solicitor Daly updated council with the Arbour Square Sewer Agreements, that he has reviewed and revised the agreements and wanted council to review the revised agreements prior to submitting to Concord Sewer Department.
CAMP MEETING	Councilwoman Searl reported that the Chester Heights Camp Meeting has invited council members for a tour of the Camp Meeting.
<u>NEW BUSINESS</u>	No report.
<u>OLD BUSINESS</u>	No report.
<u>ADDITIONAL PERIOD</u> <u>PUBLIC COMMENT</u>	
SAM IANNUCCI FIRE COMPANY	Mr. Iannucci expressed his concern for the fire fighters that service the Camp Meeting. The cottages are not under the International Construction Code and there is concern of the safety of the fire fighters if they are needed to respond to these cottages. It would benefit the fire fighters to know where cottages are empty and which are occupied.
EXECUTIVE SESSION	President Clarke announced in accordance with Act 84, the Sunshine Law that Council will meet in Executive Session to discuss matters of personnel. Council met in Executive Session at 8:22 p.m. until 9:10.
ADJOURNMENT	Upon motion (Driscoll/Block) council unanimously voted to adjourn the meeting at 9:10 p.m.

**Land Development Dates**

1. **STF Crier** – Submitted Plans 4/30/07, Reviewed Planning Commission 5/24/07 - Open Ended Extension

2. **S. B. Conrad/CH Market** - Submitted Plans 2/18/10, Reviewed Planning Commission 3/25/10 -  
**Extension 4/20/2017**

Respectfully submitted,  
Susan Timmins  
Secretary/Treasurer