

**Minutes of the Work Session
Of the Borough of Chester Heights
222 Llewelyn Road
Chester Heights, PA 19017**

January 25, 2016

MEMBERS PRESENT

Frederick L. Wood, President
Patrick L. Patterson, Vice President
Anne C. Searl, Pro Tem
Mark Carroll, Mayor
Philip Block, Ph.D.
Susan H. Clarke
Jordan E. Goldberg
Joseph McIntosh

OFFICIALS PRESENT

Gerald C. Montella, Esq., Solicitor
Matthew Houtmann, P.E., Engineer

CALL TO ORDER

President Wood called the public meeting to order at 7:00 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.

**PUBLIC TO ADDRESS
COUNCIL**

No response from the public.

**EMERGENCY MANAGE
COORDINATOR**

Mr. Ward updated council on the Hazard Mitigation Plan that he has been working on with the engineer. He stated that in the past the plan concerned properties near creeks, insuring the bridges are cleaned and cleared. With the new land developments the plan will need plans for infrastructure backups. The new plan will have to be adopted in 2017.

EVERBRIDGE

Mr. Ward informed council about the County's Everbridge Notification System. Chris Barmes, RSAN Coordinator/Training Officer of Delaware County Emergency Communications will provide training. President Wood suggested Councilman Block and Councilwoman Searl consider attending the training session. Registration forms for Everbridge Notification System are currently available for all public officials and it was suggested the borough consider sending a post card and posting on the website for all borough residents that are interested in registering for the notification service.

**FIRE COMPANY
SERVICE**

Mayor Carroll stated that he would like to thank the fire company for their dedication and service to the borough during the recent snow storm.

**VILLAGE OF
VALLEYBROOK**

Bill Kouba, a representative of the Village of Valleybrook, presented council with various packets of information concerning the cost and maintenance of the roads at the Village of Valleybrook. The engineer

presented a report concerning cost and maintenance for the borough if the borough decided to accept dedication of these roads. President Wood asked Councilwoman Clarke to review the various cost that the Village of Valleybrook has spent on maintenance and snow removal and to please provide a financial report to council for the March Work Session.

BAMBOO

Solicitor Montella updated council on the draft bamboo ordinance that was created in 2013 for review by council, the engineer and the zoning officer. The draft ordinance was tabled. Council discussed various aspects of the draft ordinance and suggested authorizing the solicitor at the February 1st Regular Council Meeting to research issues with enforcement and the various kinds of bamboo and whether this would fit in the existing nuisance ordinance.

4th QUARTER
BUDGET VS ACTUAL

President Wood presented all council members with a 2015 4th Quarter Budget vs Actual report.

NEWSLETTER
UPDATE

Mrs. Timmins reported that she had spoken with Ken Stark and he is no longer interested in doing the borough's quarterly newsletter. Mrs. Timmins reported that she had contacted Hometown Press, who had previously done a bi-annual newsletter for the borough, and that they are interested in providing the newsletter.

COMMITTEE
ASSIGNMENTS

President Wood provided council with a list of borough council committee assignments and suggested council members meet with each group and discuss the direction of the committees.

NEW BUSINESS

No new business.

OLD BUSINESS

Solicitor Montella reported that he has been in contact with Ryan Putney concerning the abandoned house at 301 Llewelyn Road and he stated he is in contact with a realtor to sell the property. Councilwoman Clarke asked the engineer for any update on the proposed meeting for all the residents involved with Walnut Hill Boulevard.

Additional Period for Public Comment

LARRY WARD
BISHOPS DRIVE

Mr. Ward informed council that he is currently the emergency contact for the PA1Call Dig Notifications and that Mrs. Timmins is the regular contact for the Dig Notifications. Council suggested that Mr. Ward meet with the new public safety committee to discuss this further.

ADJOURNMENT

Upon motion (Ward) council unanimously voted to adjourn the meeting at 9:13 p.m.

Land Development Dates

1. **STF Crier** – Submitted Plans 4/30/07, Reviewed Planning Commission 5/24/07 - Open Ended Extension
2. **S. B. Conrad/CH Market** - Submitted Plans 2/18/10, Reviewed Planning Commission 3/25/10 **Extension 4/25/2016**
3. **Westrum/Arbour Square** – Reviewed Planning Commission 3/23/15 – Public Hearing for Proposed Amendment to Zoning Ordinance 10/6/14 PC Reviewed 3/23/15 – **Extension 4/6/2016** - Vice President Wood/Shepherd

Respectfully submitted,
Susan Timmins
Secretary/Treasurer