

Minutes of the Work Session  
Of the Borough of Chester Heights  
222 Llewelyn Road  
Chester Heights, PA 19017

**January 22, 2018**

MEMBERS PRESENT	Drew Baum, President Steve Cocozza, Vice President Stacey Smith, Mayor Theresa Agostinelli Philip Block, Ph.D. Susan H. Clarke Ginamarie Ellis
OFFICIALS PRESENT	Gerald C. Montella, Esq., Solicitor Matt Houtmann, P. E.
CALL TO ORDER	President Baum called the public meeting to order at 7:00 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.
<u>PUBLIC TO ADDRESS</u> <u>COUNCIL</u> MARTA DRISCOLL 458a LENNI ROAD	Ms. Driscoll reported that there are street lights out at Llewellyn and Valleybrook Roads. The roadmaster will report this to PECO.
SUNOCO PIPELINE	Councilman Block raised concerns that there was no approved Land Disturbance Permit for the Sunoco Pipeline relocation. Solicitor Montella reported that he had discussed this matter with former Solicitor Frank Daly, Esq. and Matt Houtmann. Solicitor Montella reported that he has established contact with the Sunoco engineer and will request that the engineer attend a council meeting to discuss this matter.
TAX COLLECTOR	Ms. Furlong reported that Touchpoint Customer Communication Inc. is a new software program that does everything for tax collection. Ms. Furlong would like to use this software for 2018 Tax Collections. The cost will be shared with the School District.
INTERMUNICIPAL AGREEMENT	Solicitor Montella presented council with a draft amendment for a one-year extension to the Concord Township/Chester Heights Borough inter-municipal agreement. Councilman Block asked if this extension would affect the Wawa Store and the Hollow at Fox Valley. Solicitor Montella reported that this would not change those

agreements. Solicitor Montella also reported that this was reviewed by former Solicitor Frank Daly, Esq.

POWELL PROPERTY

Councilman Block presented council with information about the of the Powell property on Valleybrook Road. The Powell property is approximately 45 acres and Mr. Calvin Powell recently passed away.

GLEN POWELL  
VALLEYBROOK ROAD

Mr. Glen Powell reported that the Powell property is not for sale.

WEBSITE

Councilman Block requested that the current photo on the website be replaced. President Baum reported that once all councilmembers are present at a meeting a new photo for the website will be uploaded to the website.

TRAFFIC SIGNAL  
IMPROVEMENT

Mr. Houtmann provided the following update on the traffic signals.

Baltimore Pike and Stoney Bank Road

Install 4 Traficam wideview cameras to replace inductance loops at all 4 stop-bar loop detector locations (4 cameras)	\$11,000.00
Volume Density Detection (advance detection) for Baltimore Pike - (2 cameras)	\$15,000.00

Total

\$26,000.00

Chester heights Borough Responsibility \$13,000.00

Valleybrook Road and Baltimore Pike

The estimated cost for the installation of the FUR cameras are as follows:

Mast arm mounted FUR infrared cameras (4 cameras)  
\$26,000.00

There was some discussion about using a Fish eye" camera at the Stoney Bank intersection. A fish-eye installation is one camera with a rotating sensor that provides detection at the four stop-bar locations. The cost for a "fish-eye" camera is approximately \$25,120.00 which is more expensive than the 4 video cameras which total \$11,000.00. There are some local examples of the operation of the "fish-eye"

cameras and they appear to be functioning adequately. The engineer recommends staying with the video detection cameras at time.

**4<sup>TH</sup> QUARTER  
BUDGET VS  
ACTUAL**

Mrs. Timmins provided council with a 4<sup>th</sup> Quarter Budget vs Actual Report for 2017. Mrs. Timmins reported that the 2017 Annual Audit will be conducted next week.

**COMMITTEE  
ASSIGNMENTS**

President Baum provided a list of committee assignments.

- Finance/Insurance: Steve Coccozza (Chair), Sue Timmins, Fred Wood, Drew Baum
- Finance Sub Committee-Fire Co. Finances: Philip Block (Chair), Steve Coccozza
- Nominating/Vacancy: Theresa Agostinelli (Chair), Steve Coccozza
- Communications/Public Relations: Ginamarie Ellis (Chair), Stacey Smith, Theresa Agostinelli
- Highways/Transportation: Jordan Goldberg (Chair), Larry Ward
- Planning/Zoning: Drew Baum (Chair), Susan Clarke
- Historical: Stacey Smith (Chair), Ginamarie Ellis
- School District/Education/Training/Library: Susan Clarke (Chair), Theresa Agostinelli
- Public Safety/Environment: Drew Baum (Chair), Jordan Goldberg
- Public Utilities/Trash/Recycle: Jordan Goldberg (Chair), Drew Baum, Ginamarie Ellis, Bill Kuba, Erin Leddy Denicola
- Borough Property/Parks/Open Space: Theresa Agostinelli (Chair), Stacey Smith
- Engineering/Construction/Inspections: Susan Clarke (Chair), Philip Block
- Ordinance/Code Review: Philip Block (Chair), Susan Clarke

**NEW BUSINESS**

No report.

**OLD BUSINESS**

Councilwoman Clarke had questions concerning a photo on the Borough Facebook Page.

**ADDITIONAL PERIOD  
PUBLIC COMMENT**

**JOHN RYAN  
9 ROLLING HEIGHTS LN**

Mr. Ryan questioned the engineer concerning who pays for repairs and paving for borough and state roads. The engineer reported that liquid fuels is a gasoline tax, and there is a set equation the state uses according to road mileage and population to determine annual allocations.

**MARTA DRISCOLL  
458a LENNI ROAD**

Ms. Driscoll asked when the appointment to fill the Zoning Hearing Board vacancy be advertised.  
Ms. Driscoll reported that according to the Pennsylvania Municipal Planning Code there should be nine members on a Planning

Commission and the Planning Commission is suppose to provide an annual summary in March of every year.

ADJOURNMENT

Upon motion (Ellis/Block) council unanimously voted to adjourn the meeting at 8:06 p.m.

Land Development Dates

1. **STF Crier** – Submitted Plans 4/30/07, Reviewed Planning Commission 5/24/07 - Open Ended Extension
2. **S. B. Conrad/CH Market** - Submitted Plans 2/18/10, Reviewed Planning Commission 3/25/10 - Extension 3/05/2018

Respectfully submitted,  
Susan Timmins  
Secretary/Treasurer